



**Kerala Highway Research Institute**  
**A CENTRE OF EXCELLENCE FOR ROADS IN KERALA**  
**(An initiative by the Government of Kerala and the World Bank)**

**RECRUITMENT NOTIFICATION**

No KHRI/CoE/01/2023

April 12 ,2023

The Public Works Department (PWD), Government of Kerala (GoK) is undertaking a project to build internal capacity and mainstream best in class practices into Kerala towards improving the quality of roads and buildings. PWD is undertaking reforms and aimed at improving the quality of its assets by bringing in best practices into the sector. Kerala Highway Research Institute (KHRI) has upgraded into the status of a Centre of Excellence (CoE).

As CoE, KHRI requires the services of dynamic and experienced individuals as **FIXED-TERM RESOURCE PERSONS**. The desirous eligible applicants may apply online as per the terms and conditions of this recruitment, through the website.

- The online application submission link will be open on **12.04.2023 (10:00 am)**
- The last date for submitting the online application is **26.04.2023 (5:00 pm)**

The Resource Persons will be hired on a **fixed-term contract basis based on their qualification and expertise** in the specific areas/ posts mentioned below.

| Sl. No. | Position  | Qualification  | Experience   | Job Description   | Remuneration/ month in Rs. |
|---------|---|--|--|---|----------------------------|
| 1       | Content Writer and Communications Associate<br>Vacancy:01<br>Maximum age limit: 30 years. | First Class B.E./ B. Tech (All degrees should be full time degrees approved by AICTE/UGC).<br>Preference shall be given to Candidates with BE/B Tech in Civil Engineering. | 2 years of experience as a copywriter in an engineering organisation or as a writer for a technical journal/ magazine.<br>Should have experience in writing articles and blogs for corporate entities in a professional capacity.<br>(OR) Should have experience in writing technical articles/ reports for a technical organization in a professional | Preparation of detailed and professional technical reports for publishing.<br>Preparation of slides for technical presentations.<br>Editing and revision of material prepared by other writers or staff<br>Incorporation of animation, graphs, illustrations, or photographs to increase users' understanding of the material.<br>Standardisation of content across | 35,000                     |

| Sl. No. | Position   | Qualification   | Experience  | Job Description  | Remuneration/ month in Rs. |
|---------|--|---|---|--|----------------------------|
|         |  |   | capacity.   | platforms.<br>Preparation and coordination of monthly newsletters, magazines and other publications.<br>Development and management of write- ups, blogs, content for KHRI digital library, social media and promotion of   |                            |
| 2       | Deputy Manager (CoE)<br>Vacancy:01<br>Maximum age limit: 35 years. | First Class Graduate degree in Engineering and First Class Post graduate degree in Management. (All degrees should be full time degrees approved by AICTE/UGC.) | 5 years of experience in a managerial role that involved interfacing between various internal and external stakeholders – preferably academics, industry and public sector. Experience in stakeholder management, communication skills, managing coordination between agencies such as Government, Industry and Academia. | Working with the Head of CoE to translate directions into actionable steps.<br>Responsible for all the coordination, paperwork, interfacing between various stakeholders to ensure that CoE end objectives are met.<br>Work with the CoE Clusters to establish strategic partnerships for research, training and consultancy with other academic institutions, research bodies and industries.<br>Support in development of standardized training content and manuals in consultation with the CoE Cluster.<br>Carry out all logistics for conducting workshops, seminars, summits etc. for eminence building of CoE.<br>Support in writing grants and proposals for the CoEs funding.<br>Function as a responsive point of contact for all customers and vendors. | 75,000/-                   |
| 3       | Technical Manager (Material  | Diploma in Civil Engineering  | Minimum three years'  | Testing of Materials   | 40,000/-                   |

| Sl. No. | Position   | Qualification   | Experience  | Job Description   | Remuneration/ month in Rs. |
|---------|--|---|---|---|----------------------------|
|         | Testing)<br>(Vacancy: 01)<br>Maximum age limit :45 years       | (Minimum)<br>Minimum 60% or equivalent<br>CGPA in qualifying examination  | experience in material testing laboratory<br>Preference will be given for people having experience in laboratories with NABL or equivalent accreditation  | Non- Destructive Testing  |                            |
| 4       | Skilled Workers<br>Vacancy: 02<br>Maximum age limit: 35 years. | 12th grade.<br>Applied knowledge & experience in laboratory testing and processes, such as sampling, sample preparation, and handling of testing materials.<br>Maximum age: 35<br>Shall demonstrate laboratory tests during the evaluation stage<br>Graduates will not considered | Applied knowledge in laboratory testing and processes, such as sampling, sample preparation, and handling of testing materials.<br>Brick, Tiles, Cement, aggregate, Concrete, Bitumen, Bituminous Mixes, Soil testing.<br>Experience in assisting field works – core cutting, sample collection and handling, equipment handling and transportation.<br>Preference for people with experience with testing of cement, sand, concrete, metals etc. in a building material testing laboratory/ NABL laboratory. | Assist the laboratory staff in testing building, road and road materials. Accompany the staff/ individually carry out field visits to obtain materials to be tested. Bring in the materials to the labs/support on-site staff for testing of the materials. The job will involve handling loads, transport of materials, and preparation of base materials / mixtures for the use of technicians for testing purposes. Will be involved in the disposal of tested/ used materials. Assist with operations, maintenance and cleaning of equipment. | 20,000/-                   |

*The cutoff date for Age limit and experience is 12.04.2023*

#### GENERAL INSTRUCTIONS

1. The applicants are required to go through the detailed notification carefully and ensure their eligibility for this recruitment before applying online.
2. Applicants must compulsorily provide all relevant fields on the form to successfully submit the application online.
3. All degrees should be full time degrees in courses approved by AICTE/UGC.
4. All work experience provided shall need to be full time.
5. If the number of applicants who possess the 'preferred' certifications sought exceed the number of vacancies proposed to be filled, KHRI reserves

the right to only shortlist those candidates for the next round who possess these 'preferred' certifications.

6. All appointments will be for an initial period of one year, which may be extendable for one more year based on performance of the candidate.
7. KHRI/ CMD shall not be responsible for any discrepancy in submitting the application online.
8. Incomplete/incorrect application form will be summarily rejected. KHRI under any circumstances will not entertain the information, if any, furnished by the applicant subsequently. Applicants should be careful in filling-up the application form at the time of submission. If any lapse is detected during scrutiny, the candidature will be rejected even though he/she comes through the final stage of recruitment process or even at a later stage.
9. The applicant should not furnish any false, tampered, fabricated information or suppress any material information while filling up the application form. If the particulars furnished in the online application form do not tally with the Original documents produced by the applicants his/her application will be rejected.
10. KHRI reserves the right to shortlist only a limited number of candidates for written test/skill assessment/technical presentation/interview, as the case may be for the post, based on marks secured in their qualifying examination and/or years of relevant experience. Candidates should clearly mention the marks scored in their qualifying examination in the application. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
11. Canvassing in any form will lead to disqualification. In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
12. Candidates will have to undergo a periodic performance evaluation in every 6 months. Continuation of service will be subjected to the performance evaluation. Candidates should be willing to work overtime, if needed.
13. No TA/DA shall be paid for attending written test/group discussion/interview.
14. The CoE/ KHRI reserves the right to fill or not fill the post advertised.
15. CoE/ KHRI is not obligated to invite all applicants to the subsequent rounds of shortlisting (e.g. interviews) and only shortlisted candidates may be called.
16. Candidates who fall short of or the respective qualification/ experience requirements shall not be considered for the position.
17. Applicants should have a valid personal email ID and mobile no., which should be kept active till the completion of this Recruitment Process. KHRI may send intimation to download call letters for the interview through the registered e-mail ID. In case an applicant does not have a valid personal e-mail ID, he/ she should create his/her new e-mail ID and mobile no. before applying online and must maintain that email account and mobile number.
18. Only shortlisted candidates will be intimated by email/ SMS regarding further procedures. Hence, candidates must ensure that working email address and telephone/ contact no. are being provided during application. Onus of the same shall be on the candidate.
19. Copies of the Appointment Letters, Salary Certificates, and Pay Slips etc. will not be accepted in lieu of work experience certificate.



20. Supporting documents proving qualification and experience, where ever applicable, for all posts shall be furnished by the candidate.
21. Application of candidates, who fail to submit any relevant document at the time of submission of online application, shall be summarily rejected.
22. It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.
23. Norms of selection will be as per those applicable for contract posts in the Government of Kerala.
24. The recruited individuals will be supported to build their capacities in carrying out their functions.
25. Relaxation on age, qualification, or experience is not applicable for any of the posts. No further claim will be entertained in this regard.
26. The medium for all written tests, where applicable, will be English.
27. Equivalency certificate of the respective University shall be produced for considering any other degree with reference to the notified degrees.
28. Selected candidates should be ready to work as required by KHRI/ CoE.

**Sd/- Joint Director**

