



**KERALA STATE COUNCIL FOR SCIENCE, TECHNOLOGY AND ENVIRONMENT**

Sasthra Bhavan, Pattom P.O. Thiruvananthapuram - 695 004.

**No: KSCSTE/500/2023-PSI**

**28-06-2023**

**NOTIFICATION**

The Kerala State Council for Science, Technology and Environment (KSCSTE) invites applications from qualified and competent candidates having excellent credentials for various job positions for establishing Science Parks at Thiruvananthapuram, Ernakulam and Kannur.

**Project Title: Establishment of Science Parks in Kerala**

The Government of Kerala has decided to establish three Science Parks envisaged to take advantage of the opportunities arising from advancements in Science and Technology towards knowledge economy. In this connection, KSCSTE is designated as the Special Purpose Vehicle for the execution of the project. University of Kerala, Cochin University of Science and Technology and Kannur University are identified as the Principal Associating Universities (PAUs) for the proposed Science Parks at Thiruvananthapuram, Ernakulam and Kannur respectively. Each Science Park will consist of two blocks spanning an area of 10 Lakhs sq.ft with an investment of Rs.200 Crores from KIIFB.

The job involves various activities relating to coordination of technical services to be provided to KSCSTE for establishing three Science Parks in Kerala and co-ordination with various international universities and agencies for industrial & investment promotion in the proposed Science Parks. Extensive travel in connection with establishment of Science Park to the various locations is inevitable during Project execution.

**Start date for submitting online application: 28/06/2023 (10.00 AM)**

**Last Date for submitting online application: 12/07/2023 (05.00 PM)**

The details of the various job positions are as follows:

SI. No	Name of the Post	Consolidated Pay Range	Job Requirements	Upper Age limit as on 28/06/2023
01	<b>Manager (Project)</b>  No. of Post-01	Rs. 1,25,000/- to Rs.1,50,000	<p><b>The specific job responsibility involves:</b></p> <ul style="list-style-type: none"> <li>• Design and development of scientific projects and coordination of Science park with International universities and stakeholders</li> <li>• Co-ordination with Principal Associating Universities and various government departments/agencies</li> <li>• Project Execution Document support services such as drafting, proposal writing, presentation slides, etc.</li> <li>• Supervising to overall project establishments and support to perform all inspection &amp; Quality Management Activities of buildings, general civil works and related other activities.</li> <li>• Support services for the preparation of DPR</li> <li>• Technical support to Science Park Expert committee (Technical)</li> </ul> <p><b><u>Academic Qualification</u></b></p> <p><b>Essential:</b> Ph.D. in Science/ Engineering from reputed Institution</p> <p><b>Desirable:</b> Regular MBA from reputed institution /Post-doctoral experience in international exposure</p> <p><b><u>Professional Experience</u></b></p> <ul style="list-style-type: none"> <li>• Post-qualification experience of not less than 10 years in Central Government Public Works organization/ any reputed engineering organizations with adequate exposure to quality management functions like third party technical audit, etc.</li> <li>• Minimum 3 years of work experience preferably in Managing large/high value projects.</li> <li>• Experience in Design and development of scientific research projects</li> <li>• Additional weightage for candidates having work experience in high value Government / Public Sector Projects.</li> </ul>	50 yrs

SI. No	Name of the Post	Consolidated Pay Range	Job Requirements	Upper Age limit as on 28/06/2023
02	Assistant Manager (Administration) No. of Post-01	Rs.60,000 to Rs.80,00/-	<p><b>The specific job responsibility involves:</b></p> <ul style="list-style-type: none"> <li>• Co-ordination with PAUs and various government departments/agencies</li> <li>• Project Execution Document support services such as drafting, proposal writing, presentation slides, etc.</li> <li>• Support services for the preparation of DPR</li> </ul> <p><b>Academic Qualification</b>  <b>Essential:</b> Graduate in Biological Science and Regular MBA from reputed institution  <b>Desirable :</b> Ph.D. from reputed institution</p> <p><b>Professional Work Experience</b>            Post-qualification work experience of 5 years of with exposure preferably in project management/ infrastructure/ Project Appraisal/ Investment/ Promotion Business Development/Institutional capability building related activities and experience with consultancy organizations</p>	40 yrs
03	Assistant Manager (Infrastructure) No. of Post-01	Rs.60,000 to Rs.80,00/-	<p><b>The specific job responsibility involves:</b></p> <ul style="list-style-type: none"> <li>• Co-ordination with PAUs and various government departments/agencies</li> <li>• Project Execution Document support services such as drafting, proposal writing, presentation slides, etc.</li> <li>• Support services for the preparation of DPR</li> <li>• Project planning and Execution of civil and allied works including supervision through strict adherence to contractual terms and Quality assurance.</li> <li>• Inspection and testing procedure of civil works as per approved QA/QC standards</li> <li>• Co-ordination skill, good knowledge in standard code and CPWD specifications/manuals.</li> </ul> <p><b>Academic Qualification</b>  <b>Essential:</b> B. Tech in Civil Engineering  <b>Desirable:</b> Masters in Construction Management/ MBA/PhD from reputed institution</p>	40 yrs

SI. No	Name of the Post	Consolidated Pay Range	Job Requirements	Upper Age limit as on 28/06/2023
			<p><b><u>Professional Work Experience</u></b></p> <ul style="list-style-type: none"> <li>• Post-qualification work experience of 5 years of with exposure in related area- preferably in infrastructure project management/Project Appraisal, /construction management/ civil construction and building activities</li> </ul>	
04	<p><b>Assistant Manager (Business Development)</b></p> <p>No. of Post-01</p>	<p>Rs.60,000 to Rs.80,000/-</p>	<p><b>The specific job responsibility involves:</b></p> <ul style="list-style-type: none"> <li>• Co-ordination with PAUs and various government departments/agencies</li> <li>• Project Execution Document support services such as drafting, proposal writing, presentation slides, etc.</li> <li>• Support services for the preparation of DPR</li> </ul> <p><b><u>Academic Qualification</u></b></p> <p><b>Essential:</b> Graduation in Engineering and Regular MBA from reputed institution</p> <p><b>Desirable:</b> Regular PhD from reputed institution</p> <p><b><u>Professional Work Experience</u></b></p> <p>Post-qualification work experience of 5 years of with exposure in Project Appraisal, Investment, Promotion Business Development/Institutional capability building related activities and experience with consultancy organizations</p>	40 yrs

**Note:**

- **The final emolument will be fixed based on the qualification and experience of the candidates**
- **TA/ DA benefits for official travel for Manager and Assistant Manager will be at par with Grade-I and Grade II A officers of Govt. of Kerala, respectively as per the eligibility.**
- **The appointment will be purely on temporary basis. Initial appointment will be for a period of one year, and is extendable based on the performance.**
- Before submission of the online application, candidates must check that they have entered correct details in each field of the form. After submission of the online Application Form, no change/ correction/ modification will be allowed under any



circumstance.

- The applicant should upload proof for the qualifications, age, experience and other relevant documents during the online submission process.
- Maximum age limit is considered as on the date of Notification.
- Candidates are advised to submit online applications much before the closing date and not to wait till the last date to avoid the possibility of disconnection/ inability or failure to login to the website on account of heavy load on the website during the closing days.

### **General Instructions:**

- **Cut-off date for calculating Age and experience as on 28.06.2023**
- It shall be noted that admittance to various stages of the recruitment will be provisional only, and will not confer any claim unless various other conditions of selection processes are satisfied. Detailed scrutiny of the applications/credentials will be conducted before interview/appointment. Any discrepancy found during the detailed scrutiny will result in the rejection of candidature.
- **Only Post qualification experience of the applications will be considered.**
- Only shortlisted candidates will be intimated by email/SMS regarding further procedures. Hence, candidates must ensure that working email address and telephone/contact no. are being provided.
- The medium for all written tests will be English.
- KSCSTE/CMD reserves the right to shortlist only a limited number of candidates for written test/Group Discussion/Skill Assessment, Interview as the case may be for the post, based on marks secured in their qualifying examination and/or years of relevant experience. Candidates should clearly mention the marks scored in their qualifying examination in the application. The onus of proving the conversion from grade/CGPA to percentage of marks would rest with the candidate.
- **Equivalency certificate of the respective University shall be produced for considering any other degree with reference to the notified degrees.**
- Any type of canvassing for favouritism will be considered offensive and legal action will be taken against those who attempt to do so.
- In the event of any information provided by the candidate being found false or incorrect at any stage, their candidature/appointment is liable to be cancelled/terminated without any notice.
- KSCSTE /CMD reserves the right to fill or not to fill the post advertised.