

(A JV company of Govt of India and Govt of Maharashtra) MMRCL –Line 3 Transit Office, 'E' Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

# Recruitment Advertisement 2023 – 01

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Regular/Contract/ Deputation basis :

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	UR	EWS	OBC	SC	ST	Total
1.	General Manager (Operations) Rs. 1,20,000 – 2,80,000/- (E8)	Regular / Deputation	01	-	-	-	-	01
2.	Sr. Deputy General Manager (Operations) Rs. 90,000 – 2,40,000/- (E6)	Regular / Deputation	01	-	-	-	-	01
3.	Sr. Deputy General Manager (Operations Safety) Rs. 90,000 – 2,40,000/- (E6)	Regular / Deputation	01	-	-	-	-	01
4.	Deputy General Manager (RS & P&E) Rs. 80,000 – 2,20,000/- (E5)	Regular / Deputation	01	-	-	-	-	01
5.	Dy. General Manager (IT) Rs. 80,000 – 2,20,000/- (E5)	Regular / Deputation	01	3	-	-	-	01
6.	Assistant General Manager (Operation Safety) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (05 years)	01		-	-	-	01
7.	Assistant General Manager (Material Management) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (05 years)	01	-	-	-	-	01
8.	Assistant General Manager (S & T) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (05 years)	02	-	01	-	-	03
9.	Assistant General Manager (IT) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (05 years)	01		-	-	-	01
10.	Assistant General Manager (Electrical) Rs. 70,000 – 2,00,000/- (E4)	Deputation/ Contract (05 years)		-	01	-	-	01
11.	Deputy Engineer (Track) Rs. 50,000 – 1,60,000/- (E2)	Deputation/ Contract (05 years)	01		10	-	-	01
12.	Environmental Scientist Rs. 50,000 – 1,60,000/- (E2)	Deputation/ Contract (03 years)	01	1/		-	-	01
13.	Supervisor (Operation Safety) Rs. 40,320 – 77,540/- (W7)	Contract (05 years)	01	-	-	-	-	01
14.	Supervisor (Material Management) Rs. 40,320 – 77,540/- (W7)	Contract (05 years)	01	-	-	-	-	01
15.	Jr. Engineer -II (Track) Rs. 35,280 – 67,920/- (W6)	Contract (05 years)	01	-	01	-	-	02
16.	Junior Engineer- II (S & T) Rs. 35,280 – 67,920/- (W6)	Contract (05 years)	-	-	01	01	-	02
17.	Project Assistant (Finance) Rs. 34,020 – 64,310/- (W5)	Contract (05 years)	02	-	-	-	-	02
	Total		17	-	04	01	-	22

#### • Note :

- a) Age, qualification and experience would be as on 01st June, 2023.
- b) For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit **www.mmrcl.com**.
- c) Online registration will start from 21st June 2023 at 10:00 Hrs. and will end on 01st August, 2023 at 23:59 Hrs.

Sd/(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.

Place: Mumbai

**Date: 21st June, 2023** 



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experienc	e
No.		scale	post			Mandatory	Desirable
1.	General Manager (Operations)	Grade (E8)  Rs. 1,20,000  - 2,80,000/- (IDA Pay scale)	(UR Category)	Maximum 55 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Bachelor's degree in Electrical/ Mechanical / Electronics / Electronic & Telecommunication Engineering from Govt. recognized and reputed university.	<ul> <li>SAG/Non-Functional SAG cadre of Indian Railway Services.</li></ul>	<ul> <li>Candidate should have work experience in the area of Metro rail Operation or Operations of Indian Railways.</li> <li>Candidate coming from Indian Railway Services should have minimum 3 yrs of experience in handling Railway Operations.</li> <li>To be well conversant with MRGR, operations management, train management and rules pertaining to safe train operation, preparation of various operating procedures and experience of OCC.</li> </ul>



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	
No.		scale	post	4		Mandatory	Desirable
2.	Senior Deputy General Manager (Operations)	Grade (E6)  Rs. 90,000 – 2,40,000/-  (IDA Pay scale)	O1 (UR Category)	Maximum 50 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Bachelor's degree in Electrical/ Mechanical / Electronics / Electronic & Telecommunication Engineering from Govt. recognized and reputed university.	<ul> <li>JAG officers of Indian Railway presently working in the 7th CPC, Pay scale in Level 12 with minimum 12 years of service in GROUP 'A' in CDA scale</li></ul>	<ul> <li>Candidate should have experience of working in Railways/ Metros/ other Railway PSUs in Operation department.</li> <li>JAG officers from Indian Railway Services should have minimum 3 yrs of experience in handling Railway Operations.</li> <li>Well conversant with MRGR, Operations management, Train management and rules pertaining to safe train operation, trip chart, weekly block, preparation of various operating procedures, and experience of OCC.</li> </ul>



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	ce
No.		scale	post	-15		Mandatory	Desirable
3.	Senior Deputy General Manager (Operation Safety)	Grade ( <b>E6</b> )  Rs. 90,000 – 2,40,000/-  (IDA Pay scale)	01 (UR Category)	Maximum 50 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Bachelor's degree in Electrical/ Mechanical / Civil / Electronics / Electronic & Telecommunication Engineering from Govt. recognized and reputed university.	<ul> <li>JAG officers of Indian Railway presently working in the 7th CPC, Pay scale in Level 12 with minimum 12 years of service in GROUP 'A' in CDA scale;  or  Total minimum 12 years of experience in the "Desirable" domain for the post, with minimum 03 years of experience in next below grade (Rs. 80,000 – 2,20,000/-) in IDA pay scale;  or  Total minimum 12 years of experience in Government Sector in Executive grade in the "Desirable" domain for the post, currently working in one scale lower or equivalent.  or  Total minimum 12 years of experience in reputed private sector in Executive grade in the "Desirable" domain for the post at a minimum CTC of Rs. 13 Lakhs.</li> </ul>	providing safety briefing, training & conducting competencies of Railways/ Metros/ Railway PSUs personnel.



Sr.	Designation	Grade/	No. of	Age	Qualification	Experience	
No.		Pay scale	post	11		Mandatory	Desirable
4.	Deputy General Manager (RS & P&E)	Rs. 80,000  - 2,20,000/- (IDA Pay scale)	01 (UR Category)	Maximum 40 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Bachelor's degree in Electrical/ Mechanical / Electronics / Electronic & Telecommunication Engineering from Govt. recognized and reputed university.	<ul> <li>Sr. Scale officer having total minimum 06 years of service in GROUP 'A' and with minimum 02 years post-qualification experience in "Desirable" domain for the post or</li> <li>Officers working in Sr. scale having total minimum 09 years service in GROUP 'B' and with minimum 02 years post-qualification experience in "Desirable" domain for the post or</li> <li>Total minimum 09 years of post-qualification experience in the "Desirable" domain for the post, with minimum 04 years experience in next below grade (Rs. 70,000 – 2,00,000/-) in IDA pay scale; or</li> <li>Total minimum 09 years of post-qualification experience in executive grade in government entities like Metro rail corporations in "Desirable" domain for the post, currently working in one scale lower or equivalent or</li> <li>Total minimum 09 years of post-qualification experience in reputed private sector in executive grade in the "Desirable" domain for the post at a minimum CTC of Rs. 12 Lakhs.</li> </ul>	<ul> <li>Candidates should have working experience with construction of Metro Rail Projects in Railways/ Metros/ Other PSUs / dealing with Rolling Stock Systems and Depot-Plant and Equipment.</li> <li>Candidate should be able to deliver assignments related to design review, installation, testing &amp; commissioning and maintenance of Electrical &amp; Mechanical systems related to Rolling Stock and Depot Plant and Equipment.</li> <li>Candidate with experience of working of modern urban rail systems will be preferred.</li> <li>Candidate should be conversant with international competitive bidding, computerized environment working and latest Rolling stock technologies.</li> </ul>



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	
No.		scale	post			Mandatory	Desirable
5.	Deputy General Manager (IT)	Grade (E5)  80,000 – 2,20,000/-	01 (UR Category)	Maximum 40 years  (Age is relaxable for deserving/internal /deputation candidates)	Full time Degree in IT/ Computer/ other relevent Engineering disciplines from recognized and reputed university.	<ul> <li>Minimum 09 year's post-qualification executive grade experience with 04 years' experience in next below grade in IDA pay scale of Rs. 70,000 – 2,00,000/- or equivalent CDA pay scale in desirable domain for the post or</li> <li>Minimum 09 years' post-qualification executive grade experience with 04 years 'experience with Grade Pay of Rs. 6,600/- in State government in desirable domain for the post or</li> <li>Candidates working in Private sector must have minimum 09 years' post qualification experience in executive grade with minimum CTC of Rs. 12 Lakhs in "desirable" domain for the post.</li> </ul>	<ul> <li>Candidate should have experience of working in construction projects/O&amp;M of Railways/ Metros/ other PSUs/ Private sector dealing in implementing Project Management, Enterprise Asset Management, Enterprise Resource Planning Softwares etc.</li> <li>Candidate having exposure to IT Policy of GOI, Knowledge of e-Tendering, e-procurement, e-governance, e-Office and Cyber Security Laws will be preferred.</li> </ul>



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	ee
No.		scale	post	7116		Mandatory	Desirable
6.	Assistant General Manager (Operation Safety)	Grade (E4)  Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 (UR Category)	Maximum 40 years  (Age is relaxable for deserving/internal /deputation candidates)	Full time Bachelor's degree in Electrical/Mechanical / Electronics / Electronic & Telecommunication Engineering from Govt. recognized and reputed university.	<ul> <li>Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA) with minimum 02 years post-qualification experience in "Desirable" domain for the post.</li></ul>	<ul> <li>Candidate should have working experience in operation department of Railways/ Metros/ Railway PSUs.</li> <li>Candidate should have knowledge of providing safety briefing, training &amp; conducting competencies of Railways/ Metros/ Railway PSUs personnel.</li> <li>Preference will be given to candidate having experience in operation Safety &amp; conducting internal safety audits.</li> </ul>



Sr. No.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	
NO.		scale	post			Mandatory	Desirable
7.	Assistant General Manager (Material Management)	Grade (E4)  Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 (UR Category)	Maximum 40 years  (Age is relaxable for deserving/internal /deputation candidates)	Full time Bachelor's degree in Civil / Mechanical / Electronics / Electrical Engineering from recognized and reputed university.	<ul> <li>Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA) with minimum 02 years post-qualification experience in "Desirable" domain for the post.  or</li> <li>Officer currently working in Sr. Scale of Rs. 6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post qualification experience in "Desirable" domain for the post.  or</li> <li>Total minimum 07 years of post-qualification experience in Executive grade in Government entities in "Desirable" domain for the post, currently working in one scale lower or equivalent.  or</li> <li>Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in "Desirable" domain for the post with minimum CTC of Rs. 08 Lacs.</li> </ul>	<ul> <li>Candidates should have experience in Contract Administration, Project Management, Estimation, Tendering, Quantity Survey, Store Management, Inventories and Procurement of stores items etc.</li> <li>Candidates having experience in using tender portals like GEM, CPPP and tender wizard etc. for e-procurement and e-tendering.</li> </ul>



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
				715		Mandatory	Desirable
8.	Assistant General Manager (S&T)	Grade ( <b>E4</b> )  Rs. 70,000 – 2,00,000/- (IDA Pay scale)	03 (UR - 02 & OBC - 01)	Maximum 40 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electronics & Telecommunication Engineering or equivalent from recognized and reputed university.	<ul> <li>Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA);         or</li> <li>Officer currently working in Sr. Scale of Rs.6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post-qualification experience in "desirable" domain for the post;         or</li> <li>Total minimum 07 years of post-qualification experience in Executive grade in Government entities in "desirable" domain for the post;         or</li> <li>Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in "desirable" domain for the post with minimum CTC of Rs. 08 Lacs.</li> </ul>	<ul> <li>Candidate should have experience of working in construction projects of railways / metros/ other PSUs /private sector dealing in signal and telecom.</li> <li>Candidate should be conversant with computerized environment working and latest Signaling &amp; Telecommunications (S&amp;T) technologies etc.</li> <li>Candidates with experience of working of modern urban rail systems will be preferred.</li> </ul>



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
				715		Mandatory	Desirable
9.	Assistant General Manager (IT)	Grade (E4)  Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 (UR category)	Maximum 40 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in IT/ Computer or equivalent engineering disciplines from recognized and reputed university.	<ul> <li>Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA) with minimum 02 years post-qualification experience in "Desirable" domain for the post.</li></ul>	<ul> <li>Candidate should have experience of working in construction projects/O&amp;M of Railways/ Metros/ other PSUs/ Private sector dealing in implementing Project Management, Enterprise Asset Management, Enterprise Resource Planning Softwares etc.</li> <li>Candidate having exposure to IT Policy of GOI, Knowledge of e-Tendering, e-procurement, e-governance, e-Office and Cyber Security Laws will be preferred.</li> </ul>



Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience
		2				Mandatory Desirable
10.	Assistant General Manager (Electrical)	Grade (E4)  Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 (OBC category)	Maximum 40 years  (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Electrical Engineering from recognized and reputed university.	<ul> <li>Jr. Scale officer having total minimum 05 years of service with Grade Pay of Rs. 5,400/- (CDA);         or             Officer currently working in Sr. Scale of Rs.6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post-qualification experience in "desirable" domain for the post;         or             Total minimum 07 years of post-qualification experience in Executive grade in Government entities in "desirable" domain for the post;         or             Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in "desirable" domain for the post with minimum CTC of Rs. 08 Lacs.</li> </ul>



Sr.	Designation	Grade/	No. of post	Age	Qualification	Experie	nce
No.		Pay scale				Mandatory	Desirable
11.	Deputy Engineer (Track)	Grade (E2)  Rs. 50,000 – 1,60,000/-  (IDA Pay scale)	01 (UR Category)	Maximum 35 years  (Age is relaxable for deserving/ internal / deputation candidates)	Full time Degree in Civil Engineering from a recognized and reputed university.	<ul> <li>Sr. Supervisor having total minimum 04 years of service with Grade Pay of Rs. 4,600/-         or</li> <li>Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- with minimum 02 years' experience in "desirable" domain for the post;         or</li> <li>Total minimum 04 years of experience in Supervisory grade of Rs. 40,320 - 77,540/- (W7) in IDA pay scale with minimum 02 years post qualification experience in "desirable" domain for the post;         or</li> <li>Total minimum 04 years of post-qualification experience in Executive grade in Government entities in "desirable" domain for the post;         or</li> <li>Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in "desirable" domain for the post with minimum CTC of Rs. 06 Lacs.</li> </ul>	<ul> <li>Candidate should have experience of Construction and Maintenance of Track in Railways/ Metro.</li> <li>Experience of working on projects of stations of Urban Railways/ viaduct and bridges/ ballast-less track works.</li> <li>Candidate should be conversant with international competitive bidding, computerized environment working.</li> <li>Adequate experience in planning, designing, supplying, testing &amp; commissioning of Civil Engineering works for elevated Metro/ Rail Projects in Urban &amp; Suburban environment including consultancy works related to Urban Rail projects.</li> <li>Candidate should have experience and knowledge of inter-face with Railway related disciplines such as Track laying works, Signalling, Electrification and Rolling Stock etc.</li> </ul>



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	
No.		scale	post			Mandatory	Desirable
12.	Environmental Scientist	Grade (E2)  Rs. 50,000 – 1,60,000/-  (IDA Pay scale)	(UR Category)	Maximum 35 years  (Age is relaxable for deserving/ internal/ deputation candidates)	Candidate should have obtained M. Tech/ M.E in environmental engineering / M.Sc. in Environmental Science as a full-time course from a recognized and reputed university or its equivalent.	<ul> <li>Candidates should have minimum 3 years' experience in Environmental field/ pollution control issues in Pvt/ Govt/Regulatory/ PSU / Implementing authorities after acquiring full time post-graduation qualification.         <ul> <li>and</li> </ul> </li> <li>Total minimum 03 years of experience in Supervisory grade of Rs. 40,320 - 77,540/- (W-7) in IDA pay scale with minimum 02 years post qualification experience.</li></ul>	Candidates with work experience in infrastructure/ Rail projects will be preferred.



Sr.	Designation	Grade/ Pay	No. of	Age	Qualification	Experience	
No.		scale	post	7/10		Mandatory	Desirable
13.	Supervisor (Operation Safety)	Grade (W7)  Rs. 40,320 – 77,540/- (IDA Pay scale)	01 (UR Category)	Maximum 35 years  (Age is relaxable for deserving/internal candidates)	Full time Bachelor's Degree or Diploma in Civil / Mechanical / Electronics / Electrical Engineering from recognized and reputed university	<ul> <li>For Degree holders:</li> <li>Total minimum 06 years of post-qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 35280 - 67920 (W6 Grade) or equivalent in other govt. entities in "Desirable" domain.  or</li> <li>Total minimum 06 years of post-qualification experience with minimum 02 years' experience in "Desirable" domain in reputed private sector in responsible position with minimum CTC of Rs. 05 Lacs.</li> <li>For Diploma holders:</li> <li>Total minimum of 08 years of post-qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 35280 - 67920 (W6 Grade) or equivalent in other govt. entities in "Desirable" domain.  or</li> <li>Total minimum 08 years of post-qualification experience with minimum 02 years' experience in "Desirable" domain in reputed private sector in responsible position with minimum CTC of Rs. 05 Lacs.</li> </ul>	<ul> <li>Candidate should have working experience in operation department of Railways/ Metros/ Railway PSUs.</li> <li>Candidate should have knowledge of providing safety briefing, training of Railways/ Metros/ Railway PSUs personnel.</li> <li>Preference will be given to candidate having experience in Operation Safety</li> </ul>



Sr.	Designation	Grade/	No. of	Age	Qualification	Experience	
No.		Pay scale	post	11/10		Mandatory	Desirable
14.	Supervisor (Material Management)	Grade (W7) Rs. 40,320 – 77,540/- (IDA Pay scale)	01 (UR Category)	Maximum 35 years  (Age is relaxable for deserving/ internal candidates)	Full time Bachelor's Degree or Diploma in Civil / Mechanical / Electronics / Electrical Engineering from recognized and reputed university	<ul> <li>For Degree holders: <ul> <li>Total minimum 06 years of post-qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 35280 - 67920 (W6 Grade) or equivalent in other govt. entities in "Desirable" domain. <ul> <li>or</li> <li>Total minimum 06 years of post-qualification experience with minimum 02 years' experience in "Desirable" domain in reputed private sector in responsible position with minimum CTC of Rs. 05 Lacs.</li> </ul> </li> <li>For Diploma holders: <ul> <li>Total minimum 08 years of post-qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 35280 - 67920 (W6 Grade) or equivalent in other govt. entities in "Desirable" domain. <ul> <li>or</li> </ul> </li> <li>Total minimum 08 years of post-qualification experience with minimum 02 years' experience in "Desirable" domain in reputed private sector in responsible position with minimum CTC of Rs. 05 Lacs.</li> </ul> </li> </ul></li></ul>	<ul> <li>Candidate should have experience in Tendering, Quantity Survey, Store Management, Inventories and Procurement of stores items etc.</li> <li>Preference will be given to candidates having experience in using tender portals like GEM, CPPP and tender wizard etc. for e-procurement and e-tendering.</li> </ul>



Sr.	Designation	Grade/	No. of post	Age	Qualification	Exp	erience
No.		Pay scale		715		Mandatory	Desirable
15.	Jr. Engineer - II (Track)	Grade (W6)  Rs. 35,280 – 67,920/-  (IDA Pay scale)	02 (UR -01 & OBC -01)	Maximum 35 years  (Age is relaxable for deserving/internal candidates)	Full time Degree/ Diploma in Civil Engineering from recognized institute / university / college	For Government Employee:  Total minimum 05 years of post-qualification experience in desirable domain with minimum 02 years' experience in next below grade (Rs. 34,020 – 64,310/-) (W 5 grade) in IDA pay scale after acquiring required qualification.  For Private Sector Employee:  Total minimum 06 years of post-qualification experience in reputed private sector in responsible position in "Desirable" domain for the post with minimum CTC of 05-06 lacs.	<ul> <li>Candidate should have experience of Construction and Maintenance of Track in Railways/ Metro.</li> <li>Experience of working on projects of Stations &amp; Tunnels of Urban Railways/ viaduct and bridges/ ballast-less track works.</li> <li>Candidate should have experience and knowledge of inter-face with Railway related disciplines such as Track laying works, Signalling, Electrification and Rolling Stock etc.</li> </ul>



Sr.	Designation	Grade/	No. of post	Age	Qualification	Exn	perience
No.	Designation	Pay scale		180	Qualification	Mandatory	Desirable
16.	Jr. Engineer - II (S&T)	Grade (W6)  Rs. 35,280 – 67,920/-  (IDA Pay scale)	02 (OBC - 01 & SC - 01)	Maximum 35 years  (Age is relaxable for deserving/internal candidates)	Full time B.E. / B. Tech or Diploma in Electronics & Telecommunication Engineering discipline from a Govt. recognized Institute / University.	For Government Employee:  Total minimum of 05 years post qualification experience with minimum 02 years of experience in next below grade in IDA Pay Scale of Rs. 34,020 – 64,310/- (W5 Grade) in desirable domain.  For Private Sector Employee:  Total minimum 06 years of post-qualification experience in reputed private sector in responsible position in "Desirable" domain for the post with the minimum CTC of Rs. 05 - 06 Lacs.	<ul> <li>Rail/ Railway/ Railway PSU's/ Metro related Infrastructure Industries will be preferred.</li> <li>Candidates should have experience of working in Construction projects of Railways/ Metro/ other PSU's/ Private Sector dealing with latest technology in Signalling or Telecommunication or Automatic Fare Collection (AFC) systems.</li> </ul>



Sr.	Designation	Grade/	No. of post	Age	Qualification	Exp	erience
No.		Pay scale	551	715		Mandatory	Desirable
17.	Project Assistant (Finance)	Grade (W5)  Rs. 34,020 – 64,310/- (IDA Pay scale)	(UR Category)	Maximum 40 years  (Age is relaxable for deserving/ internal candidates)	B.Sc./B.Com/B.Tech Graduate or Diploma holder in Civil / Electrical / Telecommunication engineering discipline from a recognized University / Institute.	Minimum 03 years work experience of having worked on Tender/Contract/Billing matters in a govt. department or a large-scale Private sector Infrastructure/Real Estate Company with annual turnover more than Rs. 50 crores.	Practical Knowledge of Computers with proficiency in word, excel, powerpoint & ERP.



(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, 'E' Block, Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051

# **Recruitment Guidelines**

## 1) **Selection Procedure:**

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

## 2) **Surety Bond:**

The candidates selected for the above posts will have to execute a surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy –

Sr.	Grade	Applicable Surety	<b>Applicable</b>	Applicable service
No.		Bond	Training cost	period in lieu of Surety
			33	Bond
1.	HOD Level- E8	Rs. 3,00,000/-	Rs. 43,000/-	03 years
2.	E4 - E7	Rs. 2,00,000/-	Rs. 43,000/-	03 years
3.	E1 - E3	Rs. 1,50,000/-	Rs. 43,000/-	03 years
4.	W5-W8	Rs. 50,000/-	Rs. 22,000/-	03 years

Note - MMRCL Surety & Training Cost Recovery Bond Policy is not applicable in case of appointment on deputation basis.

## 3) Reservations / Relaxations / Concessions:

Reservations / Relaxation / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/ Person with Disability (PWD)/ Ex-Servicemen candidates as per guidelines issued by Govt. of India from time to time.

## **Abbreviations used:**

SC – Scheduled Caste ST - Scheduled Tribe

**OBC** – Other Backward Class (Non - Creamy Layer) **UR** – Unreserved

**EWS** – Economically Weaker Sections

## Age Relaxations would be given as per following:

Sr. No	Category of Candidate	Age Relaxation
(a)	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 05 years
(b)	Other Backward Class (OBC) Non - Creamy Layer	By 03 years
(c)	Person with Disabilities (PWD)	By 10 years (SC/ST)
		By 08 years (OBC)
		By 05 years (Unreserved)



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(d)	All persons who have ordinarily been domiciled in	By 05 years
	Kashmir division of J & K State during 01-01-1980	
	to 31-12-1989	
(e)	Children / Family members of those who died in the	By 05 years
	1984 riots	
(f)	Ex-Servicemen: (Details at Annexure 'A')	By 05 years

- Reservation for EWSs in direct recruitment is applicable as per DoPT OM No. 36039/1/2019- Esst. (Res), dated 31.01.2019.
- For deserving internal candidates, suitable relaxation in Age, Qualification & Work experience/ post-qualification experience shall be considered.
- 4) Pay Scale, Allowances & Perquisites: (On Deputation)

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/ DPE/ GOI guidelines as applicable.

## 5) **How to Apply:**

- i. Candidates are required to apply online only through MMRCL official website: www.mmrcl.com ---> Careers --> MMRCL Recruitment Advertisement 2023-01. (No other modes of application will be accepted).
- ii. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
- iii. The online registration will remain active from 21st June, 2023 at 10:00 Hrs. and will end on 01st August, 2023 at 23:59 Hrs. In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
- iv. All the fields in the online application form should be filled up carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
- v. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/.jpeg) and recent pay slip in .pdf format along with their application.
- vi. Candidate are required to clearly indicate whether they are applying against the vacancy for consideration on Contract or Deputation basis.
- vii. Candidates belonging to Government Sector are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.



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MMRCL –Line 3 Transit Office, 'E' Block, Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051

#### **Postal Address:**

THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED					
<u>WITH</u>					
Name of the post					
To,					
Sr. Deputy General Manager (HR),					
Mumbai Metro Rail Corporation Limited,					

Bandra Kurla Complex, Bandra (East), Mumbai- 400051

## 6) General: Most Important

i. Age, qualification and experience would be as on 01st June, 2023.

MMRCL -Line 3 Transit Office, E Block,

- ii. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
- iii. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.
- iv. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- v. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- vi. MMRCL is not responsible for any printing error that might have inadvertently crept in
- vii. Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)
- viii. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

## 7) Important Dates:

a)	Starting date for accepting applications	21st June, 2023
b)	Closing date for accepting applications	01 <sup>st</sup> August, 2023

-Sd/(Ashwini Bhide, I.A.S)

Managing Director

Mumbai Metro Rail Corporation Ltd.

Place: Mumbai

**Date: 21st June, 2023** 



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MMRCL –Line 3 Transit Office, 'E' Block, Bandra-Kurla Complex, Bandra (E),

Mumbai - 400 051

ANNEXURE 'A'

#### Notes:-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his exservicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.

## (iv) Ex-Servicemen (for all posts as indicated In the Detailed AD):

05 years relaxation is allowed in case of Ex-servicemen. (Including ECOs/SSCOs) provided applicants have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.



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Mumbai - 400 051

# Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLAC APPL DATE	CANT	SIGNATURE OF THE NAME:
(Ce	tificate to be furnished by the Emplo Authority	•
prescr	Certified that the information/ details provide nt are true and correct as per the records. He/bed for the grade applied by him/ her. <b>If selections</b> is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her. If selection is a selection of the grade applied by him/ her.	She fulfils the eligibility criteria as
i. i. ii. iii.	o certified:- That there is no vigilance / disciplinary case of against Shri / Smt./ Ms That his / her integrity is certified. That the photocopies of the ACRs / APAR for That no major / minor penalty has been imposed or a list of major / minor penalties imposed enclosed (as the case may be).	For the last three years are enclosed. (iv) sed on him / her during that last ten years
Place:		Signature
Date: _		Name
		Designation
		Tel. No
		Office Seal

List of enclosures: