



**HINDUSTAN PETROLEUM CORPORATION LIMITED**  
**Regd. Office: 17, Jamshedji Tata Road, Mumbai - 400020.**  
**CIN NO: L23201MH1952GOI008858**



## ABOUT US

Hindustan Petroleum Corporation Limited (HPCL) was established on July 15, 1974. HPCL is a Maharatna Central Public Sector Enterprise (CPSE) with the highest ever annual Gross sales of Rs. 4,66,192 Crore during FY 2022-23. HPCL achieved the highest-ever sales volume of 43.4 MMT and processed 19.09 million tonnes of crude during 2022-23 with 107% of refinery capacity utilization and achieved the highest-ever pipeline thruput of 23.25 MMT during the year. HPCL enjoys over 19.2% market share in India and has a strong presence in Refining & Marketing petroleum products in the country.

HPCL owns and operates Refineries at Mumbai & Visakhapatnam with designed capacities of 9.5 MMTPA & 11.0 MMTPA respectively. HPCL also owns the largest Lube Refinery in the country at Mumbai for producing Lube Oil Base Stocks with a capacity of 428 TMTPA. HPCL holds a 48.99% equity stake in JV Company, HMEL which operates an 11.3 MMTPA capacity refinery in Punjab, and also has a 16.96% equity stake in MRPL which operates a 15 MMTPA capacity refinery in Karnataka.

HPCL has a vast marketing network consisting of 19 Zonal offices in major cities and 145 Regional Offices facilitated by a Supply & Distribution infrastructure comprising 44 Terminals/Installations/Tap Off Points, 54 Aviation Service Stations, 55 LPG Bottling Plants, 5 Lube Blending plants, 73 Depots including lube depots. The customer touch points constitute 21,290 Retail Outlets, 1,638 SKO/LDO dealers, 304 Lube distributors, 126 Industrial Lube Distributors, 1,484 CNG facilities at Retail Outlets, 2,159 EV charging stations, 770 Door-to-door delivery dispensers and 6,297 LPG Distributorships with a customer base of above 9.38 crore LPG consumers as of July'23.

HPCL has the second-largest petroleum product pipeline network in India with a network length of 5,132 km. HPCL undertakes Exploration & Production (E&P) of hydrocarbons through its wholly-owned subsidiary M/s. Prize Petroleum Company Limited (PPCL). HPCL also conducts business through 19 JV and Subsidiary companies operating across the oil & gas value chain.

HPCL has its Research & Development Centre named 'HP Green R&D Centre' in Bengaluru. The Centre provides advanced technical support to the Refineries and Marketing SBUs for operational improvement, absorb new technologies, develop innovative & path-breaking technologies, license technologies, and become a knowledge hub.

HPCL is cognizant of the importance of environmental sustainability for the health of our planet, the well-being of current and future generations and the preservation of ecosystems and biodiversity. Toward this objective, various initiatives were undertaken by HPCL in the areas of carbon footprint reduction, energy efficiency, water conservation, waste management, renewable energy, etc. HPCL has also announced its plan to reach Net Zero in Scope 1 & 2 emissions by 2040. Equal focus is thrust on the triple bottom line framework of financial, social and environmental capital towards greater business values.

HPCL is committed to conducting business with the objective of preserving the environment, sustainable development, being a safe workplace, and enrichment of the quality of life of employees, customers, and the community. HPCL's CSR reaffirms the continuing commitment of the corporation toward societal development. The key focus areas are in the fields of Child Care, Education, Health Care, Skill Development & Community Development, and positively influencing the lives of less privileged.

**HPCL invites talented & motivated candidates looking for exciting career opportunities in energy sector and willing to contribute towards India's energy future by being part of our growth journey. Interested and eligible candidates can apply for the following vacancies ONLINE.**

### 1.IMPORTANT DATES

Commencement of online application: 18 <sup>th</sup> August, 2023	Last date of online application: 30 <sup>th</sup> September, 2023
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## 2. POSITIONS, ELIGIBILITY CRITERIA AND VACANCY SNAPSHOT

S. No.	Title	Vacancies	Pay Scale	Max Age (Yrs)	Min Educational Qualifications	Min Exp (Yrs)
1	Deputy General Manager Analytical	1	(120000-280000)	48	Ph.D in Analytical/Organic/ Physical Chemistry or other relevant areas of Chemical Sciences	15
2	Chief Manager / Deputy General Manager - Hydrogen	1	(100000-260000)/ (120000-280000)	45/ 48	Ph.D. in Chemical Engineering/ Solid-state Chemistry / Chemistry / Physics / Material Science or other relevant areas of Chemical Sciences	12/ 15
				42/ 45	M.E. / M. Tech. in Chemical / Electrochemical Engineering	15/ 18
3	Chief Manager / Deputy General Manager – Solar Energy	1	(100000-260000)/ (120000-280000)	45/ 48	Ph.D. in Physics / Chemistry / Renewable Energy / Energy or other relevant areas of Chemical / Energy Sciences	12/ 15
				42/ 45	M.E. / M. Tech. in Mechanical / Energy / Chemical Engineering	15/ 18
4	Senior Manager Analytical	1	(90000-240000)	42	Ph.D in Analytical/ Organic/ Physical Chemistry or other relevant areas of Chemical Sciences	9
5	Senior Manager – Combustion Research	1	(90000-240000)	42	Ph.D. in Combustion & Emission / Mechanical / Thermal Engineering or other relevant areas of Chemical Sciences	9
				39	M.E. / M. Tech. in Combustion & Emission / Mechanical / Thermal Engineering	12
6	Senior Manager – Bitumen Research	1	(90000-240000)	42	Ph.D. in Chemical Engineering / Organic Chemistry or other relevant areas of Chemical Sciences	9
				39	M.E. / M. Tech. in Chemical Engineering	12
7	Senior Manager – Water Research	1	(90000-240000)	42	Ph.D. in Chemical Engineering / Chemistry/ Environmental Engineering or other relevant areas of Chemical Sciences	9
				39	M.E. / M. Tech. in Chemical / Environmental Engineering	12
8	Senior Manager - Hydrogen	1	(90000-240000)	42	Ph.D. in Chemical Engineering/ Electrochemical / Solid-state Chemistry / Chemistry / Physics / Material Science or other relevant areas of Chemical Sciences	9
				39	M.E. / M. Tech. in Chemical / Electrochemical Engineering	12
9	Senior Manager – Advanced Technical Services	1	(90000-240000)	39	M.E. / M. Tech in Chemical Engineering	12
10	Assistant Manager / Manager – Advanced Technical Services	2	(70000-200000)/ (80000-220000)	33 / 36	M.E. / M. Tech. in Chemical Engineering	6 / 9
11	Assistant Manager / Manager – Catalyst Scale-up	3	(70000-200000)/ (80000-220000)	33 / 36	M.E. / M. Tech. in Chemical Engineering	6 / 9
12	Assistant Manager / Manager - Engine	1	(70000-200000)/ (80000-220000)	36/ 39	Ph.D.in Combustion & Emission / Automobile / Thermal / Mechanical Engineering or other relevant areas of Chemical Sciences	3 / 6
				33 / 36	M.E. / M. Tech. in Combustion & Emission / Automobile / Thermal /Mechanical Engineering	6 / 9
13	Assistant Manager/ Manager- Corrosion Research	2	(70000-200000)/ (80000-220000)	36/ 39	Ph.D. in Chemistry/ Chemical Engineering / Metallurgy with specialization in corrosion studies	3 / 6
				33 / 36	M. Tech in Chemical Engineering or Metallurgy	6 / 9

14	Assistant Manager / Manager- Battery Research	1	(70000-200000)/(80000-220000)	36 / 39	PhD in Chemistry / Chemical Engineering / Material Science / Electrical Engineering or other relevant areas of Chemical Sciences	3 / 6
15	Assistant Manager/ Manager- Hydrogen	2	(70000-200000)/(80000-220000)	36/ 39	Ph.D. in Chemical Engineering/ Solid-state Chemistry / Chemistry / Physics / Material Science or other relevant areas of Chemical Sciences	3 / 6
				33 / 36	M.E. / M. Tech. in Chemical / Electrochemical Engineering	6 / 9
16	Assistant Manager/ Manager- Solar Energy	1	(70000-200000)/(80000-220000)	36/ 39	Ph.D. in Physics / Chemistry / Renewable Energy / Energy or other relevant areas of Chemical / Energy Sciences	3 / 6
				33 / 36	M.E. / M. Tech. in Mechanical / Energy / Chemical Engineering	6 / 9
17	Assistant Manager/ Manager- Combustion Research	1	(70000-200000)/(80000-220000)	36/ 39	Ph.D. in Combustion & Emission / Mechanical / Thermal Engineering or other relevant areas of Chemical Sciences	3 / 6
				33 / 36	M.E. / M. Tech. in Combustion & Emission / Mechanical / Thermal Engineering	6 / 9
18	Senior Officer- Bitumen Research	1	60000-180000	33	Ph.D. in Chemical Engineering / Organic Chemistry or other relevant areas of Chemical Sciences	NA
				30	M.E. / M. Tech. in Chemical Engineering	3
19	Senior Officer- Water Research	1	60000-180000	33	Ph.D. in Chemical Engineering / Chemistry/ Environmental Engineering or other relevant areas of Chemical Sciences	NA
				30	M.E. / M. Tech. in Chemical / Environmental Engineering	3
20	Senior Officer – Catalyst Scale-up	2	60000-180000	30	M.E. / M. Tech. in Chemical Engineering	3
21	Senior Officer – Petrochemicals & Polymers	1	60000-180000	33	Ph.D. in Polymers / Petrochemicals / Material Science / Polyolefin / organic chemistry or other relevant areas of Chemical Sciences	NA
22	Senior Officer- Novel Separations	2	60000-180000	33	Ph.D.in Chemical Engineering or other relevant areas of Chemical Sciences	NA
				30	M.E. / M. Tech. in Chemical Engineering	3
23	Senior Officer – Engine	2	60000-180000	33	Ph.D.in Combustion & Emission Engineering / Automobile Engineering / Thermal Engineering / Mechanical Engineering or other relevant areas of Chemical Sciences	NA
				30	M.E. / M. Tech. in Combustion & Emission Engineering / Automobile Engineering / Thermal Engineering /Mechanical Engineering	3
24	Senior Officer/ Assistant Manager- Lubes Research (Automotive Lubricants/ Industrial Lubricants/ Specialty Lubricants)	3	(60000-180000)/(70000-200000)	33/36	Ph.D in Chemistry (Analytical/ Organic/ Inorganic/ Physical/ Tribochemistry) or other relevant areas of chemical sciences	NA/3
				30/33	M.Tech in Chemical Engineering/ Mechanical Engineering/ Oil Technology/ Lubricants Technology	3/6
25	Senior Officer/ Assistant Manager- Lubes Research (Lubricating Greases)	1	(60000-180000)/(70000-200000)	33/36	Ph.D in Chemistry (Analytical/ Organic/ Inorganic/ Physical/ Tribochemistry) or other relevant areas of chemical sciences	NA/3
				30/33	M.Tech in Chemical Engineering/ Mechanical Engineering/ Oil Technology/ Lubricants Technology/ Grease Technology)	3/6

26	Assistant Manager - Intellectual Property Rights Cell	1	(70000-180000)	36	Ph. D. in Chemical Engineering or Chemistry AND Registered Patent agent with Indian Patent Office or Any other Patent office such as USPTO and EPO. Preference will be given to the candidates having Post Graduate Diploma in Patent Law.	3
				33	BE/ B. Tech. or ME/ M. Tech. in Chemical Engineering/ M. Sc. (Chemistry) AND Registered Patent agent with Indian Patent Office or Any other Patent office such as USPTO and EPO. Preference will be given to the candidates having Post Graduate Diploma in Patent Law.	6
27	Chief Manager / Deputy General Manager – Bio Process	1	(100000-260000)/ (120000-280000)	45/ 48	Ph.D. in Microbiology/ Biotechnology/ Chemical Engineering/Biochemical Engineering or other relevant areas of Chemical Sciences	12/ 15
				42/ 45	M.E. / M. Tech. in Biotechnology / Chemical Engineering	15/ 18

### 3. JOB DETAILS

1. **Role:** Deputy General Manager (Pay Scale – '120000-280000') – Analytical

**Work Experience:** Work experience must be in the area of analytical. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Analytical.
- Undertake research activities in analytical sciences area related to petroleum products, employing advanced analytical techniques such as elemental analysis (ICP/AES/MS), thermochemical spectroscopy, x-ray spectroscopy (XRD, XRF, XPS), chromatographic techniques (HPLC and GC), etc.
- Develop new methods for analysis of petroleum products and crude & other refinery samples using different analytical techniques.
- Execute in-house research projects and provide qualitative and quantitative analytical data.
- Enable establishment of required facilities for advanced analytical equipment facilities at the R & D Centre.
- Coordinate research activities with internal and external customers and collaborative partners.
- Support in providing advanced research/technical services to the operating plants for trouble shooting.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.

2. **Role:** Chief Manager (Pay Scale – '100000-260000') / Deputy General Manager (Pay Scale – '120000-280000') - Hydrogen

**Work Experience:**

Work experience must be in the area of Hydrogen research / hydrogen fuel cells / development of electrolyser materials / Solid state chemistry and Electrochemistry. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Hydrogen research
- Undertake development of new processes / technologies in the areas related green hydrogen / Hydrogen fuel cells / Hydrogen storage materials.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.

- Procurement of sophisticated equipment and pilot plants for establishing labs.
- Coordinate research activities with internal and external customers and collaborative partners.

3. **Role:** Chief Manager (Pay Scale – ‘100000-260000’) / Deputy General Manager (Pay Scale – ‘120000-280000’) – Solar Energy

**Work Experience:**

Work experience must be in the area of development of solar energy-based technologies / concentrated solar power / solar photovoltaic technologies / solar thermal technologies. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Solar energy research
- Undertake development of new processes / technologies in the areas related Concentrated solar power / Solar photovoltaic / thermic fluids for heat transfer application.
- Solar module / cell fabrication & evaluation.
- Solar thermal material research, solar thermal systems, optical concentration heat transfer and thermal storage.
- Solar hydrogen generation, solar thermal, solar PV routes.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.
- Procurement of sophisticated equipment and pilot plants for establishing lab.
- Coordinate research activities with internal and external customers and collaborative partners.

4. **Role:** Senior Manager (Pay Scale – ‘90000-240000’) – Analytical

**Work Experience:**

Work experience must be in the area of analytical. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Undertake research activities in analytical sciences area related to petroleum products, employing advanced analytical techniques such as elemental analysis (ICP/AES/MS), thermochemical spectroscopy, x-ray spectroscopy (XRD, XRF, XPS), chromatographic techniques (HPLC and GC), etc.
- Develop new methods for analysis of petroleum products and crude & other refinery samples using different analytical techniques.
- Execute in-house research projects and provide qualitative and quantitative analytical data.
- Support in providing advanced research/technical services to the operating plants for trouble shooting.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.

5. **Role:** Senior Manager (Pay Scale – ‘90000-240000’) – Combustion Research

**Work Experience:**

Work experience must be in the area of Combustion technologies / design and development of fired heaters, burners or furnaces. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Combustion research
- Undertake development of new combustion technologies, designs and additives in the areas related Combustion of fuels.
- Combustion of clean fuels / biofuels, energy efficient combustion systems with possible decarbonization approach.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.
- Procurement of sophisticated equipment and pilot plants for establishing labs.
- Coordinate research activities with internal and external customers and collaborative partners.

6. **Role:** Senior Manager (Pay Scale – '90000-240000') – Bitumen Research

**Work Experience:**

Work experience must be in the area of Bitumen technologies. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Bitumen research
- Undertake development of new bitumen technologies, bituminous products, bitumen formulations and process for valorization of low-value refinery streams into bitumen.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.
- Procurement of sophisticated equipment and pilot plants for establishing labs.
- Coordinate research activities with internal and external customers and collaborative partners.

7. **Role:** Senior Manager (Pay Scale – '90000-240000') – Water Research

**Work Experience:**

Work experience must be in the area of water research / water purification & recycle technologies / effluent & industrial waste water treatment process development. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Water research
- Undertake development of technologies for water purification, sea water desalination, industrial & waste water treatment and recycle, extraction of metals from waste water.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.
- Procurement of sophisticated equipment and pilot plants for establishing labs.
- Coordinate research activities with internal and external customers and collaborative partners.

8. **Role:** Senior Manager (Pay Scale – '90000-240000') – Hydrogen

**Work Experience:**

Work experience must be in the area of Hydrogen research / hydrogen fuel cells / development of electrolyser materials / Solid state chemistry and Electrochemistry. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Undertake development of new processes / technologies in the areas related Green hydrogen / Hydrogen fuel cells / Hydrogen storage materials.
- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.
- Procurement of sophisticated equipment and pilot plants for establishing labs.
- Coordinate research activities with internal and external customers and collaborative partners.

9. **Role:** Senior Manager (Pay Scale – '90000-240000') – Advanced Technical Services

**Work Experience:**

Work experience must be in the area of Technology / Technical services in Petroleum / Petrochemical sector, monitoring performance & troubleshooting of different process technologies / units in areas related to petroleum / petrochemical sector. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Advanced Technical Services for R&D licensed technologies.
- Supporting commissioning and performance test runs for R&D licensed units.
- Providing post-commissioning technical support / troubleshooting support to customers using R&D licensed technologies.
- Monitoring of performance of R&D licensed units.
- Providing technical support to HPCL & JV refineries under Technology Service Agreements.

10. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) /Manager (Pay Scale – ‘80000-220000’) – Advanced Technical Services

**Work Experience:**

Work experience must be in the area of Technology / Technical services in Petroleum / Petrochemical sector, monitoring performance & troubleshooting of different process technologies / units in areas related to petroleum / petrochemical sector. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Provide advanced technical services for R&D licensed technologies.
- Supporting commissioning and performance test runs for R&D licensed units.
- Providing post-commissioning technical support / troubleshooting support to customers using R&D licensed technologies.
- Monitoring of performance of R&D licensed units.
- Providing technical support to HPCL & JV refineries under Technology Service Agreements.

11. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) / Manager ( Pay Scale – ‘80000-220000’) – Catalyst Scale-up

**Work Experience:**

Work experience must be in the area of Catalyst development, Catalyst scale-up, Catalyst manufacturing. Preference will be given to candidates having higher relevant experience, particularly in catalyst scale-up / catalyst manufacturing.

**Job Description:**

- Execute activities related to scale-up of R&D developed catalysts.
- Installation and Commissioning of plants & equipment for Catalyst scale-up facility at the R&D Centre.
- Ensuring the reliability of the plants or units through monitoring of health and periodic maintenance and calibration.
- Carry out plant operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

12. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) /Manager (Pay Scale – ‘80000-220000’) - Engine

**Work Experience:**

Work experience must be in the area of engine testing for evaluation of fuels & lubricants. Preference will be given to candidates having experience in engine test labs and having higher relevant experience.

**Job Description:**

- Undertake and execute research activities in downstream area related to fuels & lubricants development / evaluation and engine testing.
- Carry out independent research work in fuels & lubricants development.
- Installation and Commissioning of test benches & lab equipment for Engine lab at the R&D Centre.
- Ensuring the reliability of the test benches and lab equipment through monitoring of health and periodic maintenance and calibration.
- Carry out operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

13. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) / Manager ( Pay Scale – ‘80000-220000’) – Corrosion Research

**Work Experience:**

Work experience must be in the area of corrosion studies / Metallurgy. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Development of new products for corrosion mitigation in the refinery units & other SBUs
- Development of testing protocols for experimentation
- Proposing new equipment for corrosion testing and installation/commissioning
- Support in providing advanced research/ tech services to the field staff for refineries and other SBUs by carrying out failure analysis
- Providing tech solutions based on literature update and troubleshooting the problems.

14. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) / Manager (Pay Scale – ‘80000-220000’) – Battery Research

**Work Experience:**

Preference will be given to candidates having experience in the area of battery research. Preference will also be given to candidates having patents /publications in high impact journals in relevant areas.

**Job Description:**

- Undertake and execute research activities in area related to Battery research and development.
- Working in 2-3 research projects related to battery research and cathode / anode materials development.
- Installation and Commissioning of pilot plants & lab equipment for Battery lab at the R&D Centre.
- Operation of sophisticated multipurpose units, battery preparation units, electro-chemical & full cell analysers, synthesis units.
- Carry out pilot plant operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

15. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) / Manager (Pay Scale – ‘80000-220000’) – Hydrogen

**Work Experience:**

Preference will be given to candidates having experience in the area of Hydrogen research / hydrogen fuel cells / development of electrolyser materials. Preference will also be given to candidates having patents /publications in high impact journals in relevant areas.

**Job Description:**

- Undertake and execute research activities in area related to Hydrogen research and development.
- Working in 2-3 research projects related to hydrogen research, hydrogen fuel cells, electrolyser materials and hydrogen storage materials.
- Installation and Commissioning of pilot plants & lab equipment for Hydrogen lab at the R&D Centre.
- Operation of sophisticated units, pilot plants and synthesis facilities.
- Carry out pilot plant operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

16. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) / Manager (Pay Scale – ‘80000-220000’) – Solar Energy

**Work Experience:**

Preference will be given to candidates having experience in the area of development of solar energy-based technologies / concentrated solar power / solar photovoltaic technologies. Preference will also be given to candidates having patents /publications in high impact journals in relevant areas.

**Job Description:**

- Undertake and execute research activities in area related to Solar energy technologies and development.
- Working in 2-3 research projects related to solar energy technologies, concentrated solar power, solar photovoltaic technologies.
- Solar module / cell characterization, testing & evaluation, processing & fabrication.
- Solar thermal material research and solar thermal system installation with knowledge of optical concentration heat transfer and thermal storage.
- Solar hydrogen generation and utilization through both solar thermal as well as solar PV route.
- Installation and Commissioning of pilot plants & lab equipment for Solar research lab at the R&D Centre.
- Operation of sophisticated units, pilot plants and synthesis facilities.
- Carry out pilot plant operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

17. **Role:** Assistant Manager (Pay Scale – ‘70000-200000’) / Manager (Pay Scale – ‘80000-220000’) – Combustion Research

**Work Experience:**

Preference will be given to candidates having experience in the area of Combustion technologies / design and development of fired heaters, burners or furnaces. Preference will also be given to candidates having



patents /publications in high impact journals in relevant areas.

**Job Description:**

- Undertake and execute research activities in area related to Combustion technologies and development.
- Working in 2-3 research projects related to new combustion technologies, designs and additives in the areas related Combustion of fuels.
- Installation and Commissioning of pilot plants & lab equipment for Combustion research lab at the R&D Centre.
- Combustion of clean fuels / biofuels, energy efficient combustion systems with possible decarbonization approach.
- Operation of sophisticated units, pilot plants and synthesis facilities.
- Carry out pilot plant operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

18. **Role:** Senior Officer (Pay Scale – ‘60000-180000’) – Bitumen Research

**Work Experience:**

Work experience must be in the area of Bitumen technologies. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Undertake and execute research activities in area related new bitumen research,
- Working in research projects related to development of bitumen formulations, bituminous products and process for valorization of low-value refinery streams into bitumen.
- Participate in the installation and commissioning of lab equipment and pilot plants for Bitumen research lab at the R&D Centre.
- Operation of sophisticated equipment, pilot plant.
- Carry out operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

19. **Role:** Senior Officer (Pay Scale – ‘60000-180000’) – Water Research

**Work Experience:**

Work experience must be in the area of water research / water purification & recycle technologies / effluent & industrial waste water treatment process development. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Undertake and execute research activities in the field of water research,
- Working in research projects related to development of technologies for water purification, sea water desalination, industrial & waste water treatment and recycle, extraction of metals from waste water.
- Participate in the installation and commissioning of lab equipment and pilot plants for Water research lab at the R&D Centre.
- Operation of sophisticated equipment and pilot plant.
- Carry out operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

20. **Role:** Senior Officer (Pay Scale – ‘60000-180000’) – Catalyst Scale-up

**Work Experience:**

Work experience must be in the area of Catalyst development, Catalyst scale-up, Catalyst manufacturing. Preference will be given to candidates having higher relevant experience, particularly in catalyst scale-up / catalyst manufacturing.

**Job Description:**

- Execute activities related to scale-up of R&D developed catalysts.
- Installation and Commissioning of plants & equipment for Catalyst scale-up facility at the R&D Centre.
- Ensuring the reliability of the plants or units through monitoring of health and periodic maintenance and calibration.
- Carry out plant operations in shifts.

- Maintain and operate the R&D facilities as per the best safety practices and protocols.

21. **Role:** Senior Officer (Pay Scale – ‘60000-180000’) – Petrochemicals & Polymers

**Job Description:**

- Undertake and execute research activities in area related to petrochemical & polymer process/technologies development, in particular ligands & catalyst synthesis, characterization, catalyst evaluation for polyolefin and specialty & high value polymers, monomers synthesis & purification.
- Working in 2-3 research projects related to petrochemical and polymer-based processes.
- Handling of high-pressure reactors & Schlenk lines and glove box for synthesis of air sensitive ligands & catalysts.
- Installation and commissioning of pilot plants & lab equipment for Petrochemicals & Polymers lab at the R&D Centre.
- Operation of sophisticated pilot plants / bench-scale reactors, characterization units.
- Carry out pilot plant operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

22. **Role:** Senior Officer (Pay Scale – ‘60000-180000’) – Novel Separations

**Work Experience:**

Work experience must be in the area of adsorption / absorption / membrane technologies. Preference will be given to candidates having higher relevant experience and having patents and publications in high impact journals in relevant areas.

**Job Description:**

- Undertake and execute research activities in downstream area related to refinery processes.
- Carrying of process design of various equipment for R&D technologies.
- Working in research projects related to R&D technology development
- Development of process models for various R&D technologies
- Design / operation of pilot plants.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

23. **Role:** Senior Officer (Pay Scale – ‘60000-180000’) – Engine

**Work Experience:**

Work experience must be in the area of engine testing for evaluation of fuels & lubricants. Preference will be given to candidates having experience in engine test labs and having higher relevant experience.

**Job Description:**

- Undertake and execute research activities in area related to fuels & lubricants development / evaluation and engine testing.
- Working in research projects related to engine testing.
- Participate in the installation and commissioning of test benches & lab equipment for Engine lab at the R&D Centre.
- Operation of sophisticated engine test-benches, combustions testing units, fuel engines.
- Carry out operations in shifts.
- Maintain and operate the R&D facilities as per the best safety practices and protocols.

24. **Role:** Senior Officer (Pay Scale - ‘60000-180000’)/Assistant Manager ( Pay Scale – ‘70000-200000’) – Lubes Research( Automotive Lubricants/Industrial Lubricants/Specialty Lubricants)

**Work Experience:**

Work experience must be in the area of Lubes Research. Preference will be given to candidates having higher relevant experience in Lubes Research ( Automotive Lubricants/Industrial Lubricants/Specialty Lubricants/Metal Working Fluids)

**Job Description:**

- Undertake independent research activities in Lubricants and related areas employing advanced lubricants evaluation techniques (ICP-OES/ED-XRF/WD-XRF/ XRD/ SEM/XPS/ HPLC/ GC/IC/Auto Titration/TGA/DSC/PDSC//UVF/ Chemiluminescence etc.) & Tribological Techniques viz Four Ball/KRL/SRV/Tapping Torque/ MTM/EHD etc.)

- Development of New Products /Cost Effective Formulations/Manufacturing for lubricating greases as per business requirements
- In house R&D/Collaborative Projects Planning & Monitoring for completion & provide qualitative and quantitative analytical data within timelines
- Research on future focus areas in Lubes Domain encompassing sustainable/ biodegradable/Novel lubricants/Additives/Energy Efficient Lubrication/Lubricants for Electric Vehicles with Make in India Focus
- Installation and Commissioning of Test Rigs & Lab equipment for lubricants evaluation
- Ensuring the reliability of the Test Rigs and Lab equipment through monitoring of health and periodic maintenance and calibration.
- Carry out operations in shifts as per requirement.

25. **Role:** Senior Officer (Pay Scale - '60000-180000')/Assistant Manager (Pay Scale – '70000-200000') – Lubes Research (Lubricating Greases)

**Work Experience:**

Work experience must be in the area of Lubricating Grease Research. Preference will be given to candidates having higher relevant experience in lubricating grease development.

**Job Description:**

- Undertake independent research activities in Lubricating Greases and related areas employing advanced lubricating Greases evaluation techniques (ICP-OES/ED-XRF/WD-XRF/ XRD/ XPS/ SEM/TGA/DSC/PDSC/Emcor Rust Test/Water wash out/Water Spray/Drop Point/Penetration/Storage Stability/Apparent Viscosity/Roller Bearing etc.) & Tribological Techniques viz Four Ball/KRL/SRV/Tapping Torque/ MTM/EHD etc.)
- Development of New Products /Cost Effective Formulations/Manufacturing for lubricating greases as per business requirements
- In house R&D/Collaborative Projects Planning & Monitoring for completion & provide qualitative and quantitative analytical data within timelines
- Research on future focus areas in Lubricating Grease domain encompassing sustainable/ biodegradable greases /Additives/Energy Efficient greases/ Greases for Electric Vehicles with Make in India Focus
- Installation and Commissioning of Test Rigs & Lab equipment for lubricants evaluation
- Ensuring the reliability of the Test Rigs and Lab equipment through monitoring of health and periodic maintenance and calibration.
- Carry out operations in shifts as per requirement.

26. **Role:** Assistant Manager (Pay Scale – '70000-200000') – Intellectual Property Rights Cell

**Work Experience / Job Specifications:**

Minimum 4 years out of which last 2 years of experience has to be

- as IP Professional (filing Patents/ Trademarks) in petroleum refinery/ research, petrochemical units or in consultancy services company executing large and medium size projects in petroleum refinery/ research, petrochemical units in supervisory / executive category is essential.
- The relevant experience will be considered only after registration as Patent Agent.

27. **Role:** Chief Manager (Pay Scale- '100000-260000) / Deputy General Manager (Pay Scale- '120000- 280000') - Bioprocesses

**Work Experience:**

Work experience must be in the area of Bioprocess / Microbiology / Biochemistry / Enzyme development / Lignocellulose conversion into biofuels such as biogas and bioethanol/ 2G Ethanol technology development / Bioproducts & biochemicals development / knowledge on aspects of bacterial, fungal and yeast metabolic systems/ Industrial effluent water treatment/ Bio-remediation for refinery solid waste treatment/Experience in the operation of bio fuel pilot plants. Preference will be given to candidates having higher relevant experience.

**Job Description:**

- Lead a team of highly qualified professionals in the field of Bioprocess/biofuel research.
- Undertake scale-up activities of bio-products, bio-chemicals and bio-fuels.
- Undertake and lead the research and development of various biofuel production technologies.
- Undertake and lead the research and development of bio products and bio-chemicals for various applications in the Refining and energy sector

- Provide guidance / training to the reporting staff and monitoring the work progress of subordinates to ensure timely completion of the assigned projects.
- Coordinate research activities with internal and external customers and collaborative partners.
- Provide technical support for biofuel plants
- Provide support for effective management of liquid and solid effluents through biological treatments.

#### 4. OTHER TERMS & CONDITIONS

- For all the above positions, candidates must secure minimum 60% marks (50% for SC/ ST/ PwBD candidates) in Graduation as well as Post Graduation.
- Eligibility for Ph.D. holders would be Ph.D. after M.E/ M.Tech, B.E/ B.Tech or M.Sc. in relevant branch.
- Candidate with Integrated Ph.D. may also apply. However, such candidates must produce master's degree qualification along with Ph.D degree.
- For Ph.D in other relevant areas of chemical sciences, relevancy of Ph.D will be decided by subject matter experts.
- All work experience must be in supervisory/ executive capacity.
- Work experience post minimum educational qualification will only be considered relevant.
- For the positions where Ph.D. is mandatory, experience will be counted from the date of successful defense of Ph.D. Dissertation/ Thesis. It is mandatory for candidates possessing Ph.D. qualification to mention the date of successful defense of Ph.D. in their application/ resume.
- Research work carried out during course of acquiring Ph. D will not be considered as work experience.
- The courses offered by Autonomous Institutions / Foreign universities should be equivalent to the relevant courses approved / recognized by Association of Indian Universities (AIU/ UGC/ AICTE).
- **Research Experience has to be in the relevant specialized area. Teaching experience will not be considered for calculating total work experience.**

#### 5. SHORTLISTING & SELECTION PROCESS

The selection process would comprise of various shortlisting tools like Computer Based Test, Group Task, Personal interview etc. which would be administered depending upon the position requirement

Candidates fulfilling all eligibility criteria basis scrutiny of the application, uploaded documents and category-wise and discipline-wise merit list, will be considered for further selection process. In the event of number of applications being large, the Corporation will adopt shortlisting criteria to restrict the number of candidates to be called for further selection process. The shortlisting criteria will be based on any or all of the criteria i.e. higher relevant experience, higher qualification, number of patents (wherever applicable)/ publications in high impact journals, etc. Depending on number of candidates fulfilling all criteria, candidates will undergo single stage or multiple stage interview.

The detailed criteria of shortlisting of candidates will be uploaded on our website prior to commencement of selection process.

Candidates are advised to upload their resume containing (a) Education details such as educational qualifications from 10<sup>th</sup> standard onwards, year of passing, marks obtained, Institute, etc., (b) detailed work experience, (c) list of patents filed and granted separately, (d) list of publications in journals with impact factor, (e) list of books/ book chapters (f) list of papers presented in national/international conference (g) overall citations and 'h' index wherever applicable.

A category wise merit list (Minimum-qualifying Marks :60 % for UR & EWS, 54% of OBCNC/ SC/ ST/ PwBD) will be drawn for all the candidates who qualify in all the selection parameters.

## 6. EMOLUMENTS

Designation	Pay Scale	Cost to Company (CTC) Approx.
Senior Officer	60000-180000	20.37 Lakhs
Assistant Manager	70000-200000	24.61 Lakhs
Manager	80000-220000	28.12 Lakhs
Senior Manager	90000-240000	32.72 Lakhs
Chief Manager	100000-260000	37.56 Lakhs
Deputy General Manager	120000-280000	46.51 Lakhs

The CTC mentioned has been calculated at minimum base level of pay grade and includes Base Pay, Retirement Benefits, Dearness Allowance, HRA and Cafeteria Allowance. This also includes Performance Related Pay (calculated at maximum), which is dependent upon multiple factors and payable as per the Corporation's policy. It may please be noted that the retirement benefits are admissible upon separation /retirement as per the Corporation policy prevailing at that time.

CTC is for candidates posted in metro cities and may vary for other locations.

**For candidates joining from other Public Sector Organizations or Government Organizations, salary protection (Basic + D.A.) will be given.**

Note:

- For availing post-retirement medical benefits, minimum service of 15 years on the date of superannuation is a necessary requirement.
- Candidates joining from other CPSUs having similar post superannuation pension and medical benefit scheme, the continuation of benefits will be considered on depositing entire amount of employer and employee's contribution along with interest. Continuity of post superannuation benefits will not be considered in any other cases.

## 7. PRE-EMPLOYMENT MEDICAL EXAMINATION

Appointment to the above posts will be subject to the candidate being medically fit as per the standards prescribed for the post by the Company. Shortlisted candidates shall be required to get their Pre-Employment Medical Examination done in HPCL nominated/ empanelled hospitals. The decision on medical fitness by HPCL's Chief Medical Advisor would be final and binding on the candidate. Reference for a medical examination does not mean final selection.

The Pre-Employment Medical Examination Standards are available on HPCL Corporate Website ([www.hindustanpetroleum.com/careers](http://www.hindustanpetroleum.com/careers)). Candidates are advised to ensure that they are Medically Fit as per HPCL's Pre-Employment Medical Examination Standards before commencing filling the ONLINE application.

## 8. PLACEMENT / POSTING

Initial posting/ assignment is at HPCL Green R & D Centre at Bengaluru. The services thereafter will be transferable as per the requirement of the Corporation at any place in the country. These positions may involve working in shift duties. Selected candidates may also be posted / assigned to any of the subsidiaries/Joint Ventures or any department of Government of India.

## 9. PROBATION

**Probation:** The Selected Officers will be on Probation for 1 year from the Date of Joining. Upon successful completion of the Probation period, the officer will be considered for confirmation as per company policy.

## 10. RESERVATIONS, CONCESSIONS & RELAXATIONS

a. Reservation of posts for SC, ST, OBCNC, EWS and PwBD (Persons with benchmarked disabilities – with degree of disability 40% or above) are as per Government Directives. The reservation is as per statutory guidelines and judgement of Hon'ble Supreme Court on R.K.Sabharwal Vs. State of Punjab case. Department of Pers & Trng, vide O.M. No. 36012/2/96-Estt(Res.) dated 02.07.1997 replaced vacancy based roster with post based roster. The reservation given below has been considered taking into account existing category wise cadre strength, excess /shortfall in the respective categories and the advertised vacancies.

b. Candidates seeking reservation as SC/ST/OBCNC/EWS, shall have to produce a certificate in the prescribed proforma (the format can be downloaded from HPCL Website) meant for appointment to posts under the Government of India from the designated authority indicating clearly the candidate's caste, the Act/Order under which the caste is recognised as SC/ST/OBCNC and the Village/Town the candidate is ordinarily a resident of. They must also ensure that the name of their caste/ community and its spelling in their caste/ community certificate should be exactly as mentioned in the lists notified by the central government from time to time (for OBCNC category list of castes recognized by the Govt. of India as OBC castes in the central list is available on the site <http://www.ncbc.nic.in>, for ST category the list of castes for each state is available on the site [www.ncst.nic.in](http://www.ncst.nic.in) and for SC category the list of castes for each state is available on the site <http://www.socialjustice.nic.in>). A certificate containing any variation in the caste name will not be accepted. Further the OBC certificate should also clearly indicate that the candidate does not belong to creamy layer as defined by the Government of India for applying to posts and services under the Central Government.

c. The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/ her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate, which should have been issued to him/ her based on his/ her father's OBC certificate from the State to which he (father) originally belongs.

d. A person who wants to avail the relaxed standards of PwBD reservation will have to submit a disability certificate issued by a Competent Authority as prescribed in RPwBD Act, 2016. Further to this, according to Notification No: 38-16/2020-DD-III-DT.04/01/2021 by Ministry of Social Justice & Empowerment, list of positions/ disciplines in which PwBD candidates are eligible to apply for this recruitment drive are given against the vacancies. Appointment in these vacancies will be offered to PwBD candidates after considering the nature of duties & responsibilities of the job, location, hazard, strain & other factors, also considering that the condition is not likely to interfere with the performance of duties of the post with reasonable efficiency and without possible deterioration of his/ her health. The final appointment would be based on candidate's medical fitness with respect to job profile of the identified post.

e. For getting the benefits of reservation under EWS category, the Income and Asset Certificate shall be valid for the financial year 2023-24 and should have been prepared on the basis of income and asset verification for the financial year 2022-23. The name of the caste should be clearly mentioned in the aforesaid certificate. Caste name like "General/Samanya etc." will not suffice. Applicant's photo on the certificate should be duly pasted, signed and stamped by issuing authority. 'Income and Asset Certificate' shall be submitted by such candidates at the time of interview (if called for interview). No request for extension of time for production of 'Income & Asset Certificate' beyond the said date shall be entertained. In case candidates fail to produce the same at the time of interview, they will not be allowed to appear for interview. Further, their request for interview under General category will also not be entertained.

f. Maximum age limit is relaxed by 5 years for SC & ST, 3 years for OBCNC, 10 years for PwBD (UR), 13 years for PwBD (OBCNC) and 15 years for PwBD (SC/ST) candidates.

g. Maximum age limit is relaxed by 5 years for candidates domiciled in Jammu & Kashmir between 01.01.1980 and 31.12.1989.

h. Maximum age relaxation by 5 years is applicable for Ex-servicemen & Commissioned Officers (including ECOs/ SSCOs) subject to rendering minimum 5 years' service in Armed Forces and fulfilment of other conditions prescribed by Govt. of India.

i. Maximum upper age of the applicants shall not exceed 56 years including all possible age relaxations.

j. The OBC candidates who belong to "Creamy Layer" are not entitled for concession admissible to OBCNC candidates and such candidates will have to indicate their category as Unreserved (UR)

k. Further the OBCNC candidates will have to give a self-undertaking, at the time of Personal Interviews in terms of DOPT memo No. 36012/22/93-Extt. (SCT) dt. 08.09.1993 if called for, indicating that they belong to OBC-Non Creamy Layer.

l. Relaxed standards in assessment/ selection, Group Task, Personal Interview and overall (Test, Group Task and Personal Interview as applicable) will be applied for SC, ST, OBCNC, PwBD candidates.

m. If the SC/ ST/ OBCNC/ PwBD certificate has been issued in a language other than English/ Hindi, the candidates will be required to submit a self-certified translated copy of the same either in English or Hindi.

n. **Any request for change in Category (UR/ EWS/ SC/ ST/ OBCNC/ PwBD) once filled in the online application form, will not be considered and accordingly concession/ relaxation applicable will not be extended. Hence, candidates are advised to fill the application with utmost attention while mentioning category.**

o. Further to this, according to Notification No: 16-15/2010 DD.111 DT.29/07/2015 by Ministry of Social Justice & Empowerment, list of positions/ disciplines in which PwBD candidates are eligible to apply for this recruitment drive is given below.

POSITION	ELIGIBLE PwBD CATEGORY
All Positions	HH. OA. OL. Dw. AAV. SLD. MI. Multiple Disabilities ( Any of the combination as given)
<b>Abbreviations Used:</b> B=Blind, LV=Low Vision, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, BLOA=Both Leg & One Arm, BLA=Both Legs Arms, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities.	

## 9. APPLICATION PROCESS

- Online Application will be accepted from 0900 hrs on 18<sup>th</sup> August 2023 till 2359 hrs on 30<sup>th</sup> September 2023.
- Candidates are requested to apply online only on [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com) Careers → Current Openings, after reading detailed advertisement. No other mean / mode of the application shall be accepted.
- Applications with incomplete / wrong particulars or not in the prescribed format will not be considered.
- The email id/mobile number provided in online application should remain valid for at least one year. Candidates must use proper e-mail ids created in their names. Applications with pseudo/fake email ids will attract appropriate action under the law.
- All the details given in the submitted online form will be treated as final and no changes will be entertained.

- f. In the event of non-submission of completed application along with application fees (wherever applicable) from candidates for reasons whatsoever, his / her candidature will stand cancelled and no further communication/consideration on the same will be entertained.
- g. Candidates will be required to submit documentary evidence of eligibility during the course of the shortlisting/selection process within stipulated time as advised by HPCL. Any mismatch in name, qualification, other criteria of documents from the data given in application form will lead to disqualification at any stage.
- h. CBT/ Interviews for different positions may be conducted on the same day/ different venues for all the positions.
- i. Any request for change of venue/ date for CBT / interviews will not be entertained.

## 10. APPLICATION FEES

- a. The application fees are applicable to all positions.
- b. SC, ST & PwBD candidates are exempted from payment of application fee.
- c. UR, OBCNC and EWS candidates are required to pay a Non-Refundable Amount of **₹1180/-** + payment gateway charges if any (Application fee of ₹1000/- + GST@18% i.e ₹180/- + payment gateway charges if applicable).
- d. Payment Mode: Debit / Credit card/UPI/Net Banking: On paying application fee online, the payment status will automatically change to **“Your Transaction is successfully completed”**, on successful receipt of fees.
- e. All the candidates must ensure that the payment status is **“Completed”** as the transaction will be considered **“incomplete”** in case of any other payment status. Once the payment is done, candidates are required to take print of acknowledgment of payment and preserve the same for future reference.
- f. No other mode of payment than those mentioned above will be accepted.
- g. **Application fee once paid will not be refunded under any circumstances. Also, chargeback cannot be claimed for any reason.**
- h. The fee being paid is only towards the submission of application and does not in any way guarantee issuance of interview call letter etc.

## 11. GENERAL INSTRUCTIONS

- a. Only Indian Nationals are eligible to apply.
- b. All computations of age/ relevant experience requirement/ qualification shall be done with respect to the last date of receipt of online application i.e. **30<sup>th</sup> September 2023.**
- c. Queries must be emailed keeping the subject of the mail formatted as **“Position Name – Application Number”** at careers@hpcl.in.
- d. All the qualifications should be full time regular course/s from AICTE approved/ UGC recognized University/ Deemed University. The courses offered by Autonomous Institutions should be equivalent to the relevant courses approved/ recognized by Association of Indian Universities (AIU/ UGC/ AICTE)
- e. Wherever CGPA/ OGPA or letter grade in a qualifying degree is awarded, equivalent percentage of marks should be indicated in the application form as per norms adopted by University/ Institute. Please also obtain a certificate to this effect from University/ Institute which shall be required at the time of interview
- f. Teaching & Research experience in an academic institute will not be considered as relevant work experience.



g. The candidature of the shortlisted applicant would be provisional and subject to subsequent verification of certificate/ testimonials, medical fitness, etc.

h. Candidates have to necessarily declare (in case they are shortlisted for subsequent stages) that he/ she has been arrested, prosecuted, kept under detention or fined, convicted by the Court of Law for any offence, debarred/disqualified by any Public Service Commission from appearing in its examination. Mere shortlisting in CBT does not entail the right for Interview and Corporation reserves its right to call for suitable candidates depending upon their credentials/ declarations.

**i. All the details mentioned in the online form will be treated as final and no request for changes will be entertained later on. Therefore, candidates are advised to fill the ONLINE form with utmost care making correct entries in the respective fields. An application once submitted shall not be considered for any editing later on.**

j. Selected candidates will have to join the organization on the date mentioned in their offer of appointment failing which the organization reserves the right to cancel/withdraw the offer of appointment without any further correspondence/reference to the candidates.

k. Admit Card for Computer Based Test, Group Task and/or Interview Call Letters etc. will not be sent to candidates in hard copy. Candidates will be required to download the same from HPCL website.

l. The total number of vacancies and the reserved vacancies is provisional and may increase/decrease at the discretion of the Corporation basis business requirements. HPCL reserves the right not to fill any post or all of the above posts advertised at any stage of selection.

m. All the candidates are requested to remain updated at each step of the selection process by visiting our website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com). Candidates may please note that personal calls and/or interaction with any of the HPCL's officials during recruitment drive is discouraged, except when absolutely necessary/critical.

n. HPCL will not be responsible for any loss/non-delivery of email or any other communication sent, due to invalid/wrong email id or contact number. Request for change of e-mail ID and mobile number will not be entertained.

o. HPCL reserves the right to cancel or add any examination centre / Personal Interview centre depending on the response in that area/ centre.

p. The Corporation also reserves the right to cancel / restrict/ curtail/ enlarge the recruitment/ selection process thereunder without any further notice and without assigning any reasons.

q. Candidates are advised to submit only one application. In case of multiple applications from a candidate, the latest one shall be considered as final and the earlier applications shall be rejected without any notice.

r. Candidates presently employed in Government Departments / PSU's / Autonomous Bodies owned by the Government, should submit their application through proper process. They must produce No Objection Certificate in original hard copy at the time of Group Task and Personal Interview, failing which they will not be allowed to appear for the Group Task and Personal Interview process and their candidature will not be entertained.

s. Candidates must be in possession of all applicable Degree Certificates and mark sheets at the time of application and ensure that they fulfil all eligibility criteria. For the positions where experience is mandatory, the relevant work experience will be counted post completion of qualifying degree as per advertisement.

t. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying. No enquiry asking for advice as to eligibility will be entertained.

u. Candidates are advised in their own interest to apply online before the closing date and not to wait till the last date for depositing the fee to avoid the possibility of disconnection/ inability / failure to log on to the website on account of heavy load on internet or website jam.

v. Reimbursement of Sleeper class rail fare for Computer Based Test for SC, ST & PwBD candidates and 3rd AC for all candidates appearing in the Interview by the shortest route is admissible for outstation, provided the distance travelled is not less than 30 km. Candidates opting for examination Centre other than the Centre nearest from mailing address will not be reimbursed travel fare. The candidates will be required to fill in the Travel Allowance (TA) Form as detailed on HPCL website and submit/upload it along with Travel Proof for travel undertaken. Travel allowance will be processed through online mode. This reimbursement is not applicable to candidates who are already in Central/State Government Services/PSUs.

w. In case of any ambiguity or dispute arises on account of interpretation in versions other than English, the English version will prevail.

**Furnishing of wrong/false information or suppressing of any material fact will lead to disqualification and HPCL will not be responsible for any of the consequences of furnishing such wrong/false information. Since all the applications will be screened without documentary evidence, the candidates must satisfy themselves meeting eligibility for the position to which they are applying. If at any stage during the recruitment and selection process, it is found that the candidates have furnished false or wrong information or is found ineligible with respect to any of the eligibility parameters, his/her candidature will be rejected. If any of the above discrepancies w.r.t. to eligibility parameters, furnishing of wrong/ false information and or suppressing of any material fact is detected / noticed even after appointment, his/her services will be liable for termination without any further notice. Canvassing in any form during any stage of recruitment process will lead to cancellation of candidature.**

**Court of jurisdiction for any dispute will be at Mumbai.**

**The general public is hereby informed that all applications are accepted through our online portal only and is not outsourced by HPCL to any agency/individual. Applicants are advised to beware such fraudulent agencies.**

**Any further corrigendum / addendum would be uploaded only on our website [www.hindustanpetroleum.com](http://www.hindustanpetroleum.com)**