



**Headquarters, Coast Guard Region (A&N), Port Blair**

Post Box No. 716

Haddo Post, Port Blair – 744102

<b>Date of Advertisement published in the Employment News</b>	<b>19 Aug 2023</b>
<b>Last date of receipt of applications</b>	<b>02 Oct 2023</b>

1. Indian Coast Guard invites applications in the prescribed format as given at **Annexure-I** from eligible Indian citizens for filling up the following vacancies by Direct Recruitment:-

(I) (a) **Name of the Post: Store Keeper Grade-II**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level - 02 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	02
(ii)	OBC	01
(iii)	SC	01
<b>Total :</b>		<b>04</b>

\* Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) 12<sup>th</sup> Pass from recognized Board or University.
- (ii) One year's experience in handling Stores from any recognized firm or Central or State Government Organization or Public Sector Undertaking.

(d) **Age Limit and Relaxations.**

**Between 18 - 25 years** (Relaxable for Other Backward Class 03 years, Scheduled Caste 05 years and Govt. servants upto 40 years in accordance with the instructions or orders issued by Central Government in this regards).

(II) (a) **Name of the Post:** **Engine Driver** (General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level - 04 in the pay matrix)

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	01
<b>Total:</b>		<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation pass or its equivalent from recognized Boards.
- (ii) Certificate of competency as Engine Driver from a recognized Government Institute or equivalent.

**Desirable:-**

- (iii) Two years service as Sarang on a Vessel of over four hundred Boat Horse Power.

(d) **Age Limit and Relaxations**

**Between 18 - 30 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards).

(III) (a) **Name of the Post:** **Motor Transport Driver (Ordinary Grade)**, {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 02 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	01
<b>Total :</b>		<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:****Essential:-**

- (i) 10<sup>th</sup> Standard pass.
- (ii) Must possess valid driving license for both heavy and light Motor Vehicles.
- (iii) Should have at least two years experience in driving Motor Vehicles.
- (iv) Knowledge of Motor Mechanism (should be able to remove minor defects in vehicles).

(d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)

(IV) (a) **Name of the Post: Carpenter (Skilled)** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 02 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	01
<b>Total:</b>		<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:****Essential:-**

- (i) Matriculation or equivalent
- (ii) Should qualify a trade entrance examination.
- (iii) Should have successfully completed apprenticeship from a recognized/ reputed workshop in the relevant trade under Apprenticeship Act 1961 or under any other recognized Apprenticeship Scheme.

**OR**

Should have completed training course in the relevant trade from an ITI recognized for this purpose and have 1 year trade experience.

**OR**

4 years experience in the trade for which no training is available in the Industrial Training Institute or other recognized institutions.

(d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)

(V) (a) **Name of the Post: Multi-Tasking Staff (Peon)** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level - 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	02
(ii)	UR (PH)	01
<b>Total :</b>		<b>03</b>

\*Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation or equivalent pass.
- (ii) Two years experience as Office Attendant.

(d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)

(VI) (a) **Name of the Post: Lascar I<sup>st</sup> Class** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level- 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	01
(ii)	SC	01
<b>Total :</b>		<b>02</b>

\*Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation or equivalent pass.
- (ii) Three years service on a Ship or Craft.

(d) **Age Limit and Relaxations.**

**Between 18 - 30 years** (Relaxable for Scheduled Caste 05 years and Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)

(VII) (a) **Name of the Post: Multi-Tasking Staff (Sweeper/ Safaiwala)** {General Central Service, Group 'C', Non-Gazetted, Non-Ministerial in Pay Level - 01 in the pay matrix}

(b) **Category-wise No. of Vacancies:**

Ser	Category	No. of Vacancy*
(i)	UR	01
<b>Total :</b>		<b>01</b>

\*Subject to variation

(c) **Eligibility Criteria:**

**Essential:-**

- (i) Matriculation or equivalent pass.
- (ii) Two years experience in cleanship in any recognized firm.

(d) **Age Limit and Relaxations.**

**Between 18 - 27 years** (Relaxable for Govt. servants upto 40 years in accordance with the orders issued by Central Govt. in this regards.)

2. **How to Apply.** Application form should be filled either in English or Hindi as per the prescribed format given at **Annexure-I**. The applications with duly **affixed self attested colour photograph** should be accompanied by Xerox copies of the documents listed below, duly self attested with name and date. No original certificates are to be forwarded alongwith the application form:-

- (a) Valid Photo ID proof.
- (b) Matriculation or equivalent marksheet and certificate.
- (c) 12<sup>th</sup>/UG/PG/Diploma marksheet and certificate as per the essential eligibility.
- (d) Latest Category certificate (SC/ST/OBC) for reserved category Candidates as per the prescribed format given at **Annexure-II and Annexure-III** respectively.
- (e) Experience certificate.
- (f) NOC from the employer for presently serving in any Government Organization.
- (g) Two latest passport size colour photographs.
- (h) Applicants are to enclose a separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves with the application.

**Note:-**

**The date of issue of all the above documents is to be on or before to closing date of application i.e. 02 Oct 2023.**

3. The duly filled applications alongwith all the requisite documents should be forwarded to **The Commander, Coast Guard Region (A&N), Post Box No. 716, Haddo (PO), Port Blair 744 102, A&N Islands** by **ordinary post only** within **45 days** from the date of publication of the advertisement in the Employment News.

4. **Mode of Selection.**

(a) **Scrutiny of Applications.** All applications received from the candidates will be scrutinized subject to the eligibility criteria and necessary documents and the admit cards will be issued to the shortlisted candidates for document verification & appearing in the written examination.

(b) **Document Verification.** All the shortlisted candidates will undergo document verification prior appearing in the written examination. Candidates will be required to bring their original documents and self-attested Xerox copies (02 sets) of the same as per the directives/ instructions given in their admit cards.

(c) **Written Examination.** All the shortlisted candidates will undergo written examination on the basis of educational qualifications prescribed for the post. The written examination will be pen-paper based and one hour duration. The Question Paper (bilingual) for written examination will consists of 80 objective type questions with one mark for each correct answer and there will be no negative marking.

(d) **Merit list** will be prepared strictly based on merit position as per marks obtained in written examination and will be published on the Indian Coast Guard website alongwith necessary instructions.

5. **Important Instructions to Candidates:-**

(a) Before applying for the post, the candidates should ensure that he/she fulfils the eligibility and other norms mentioned in the advertisement. Furnishing of wrong/ false information will lead to disqualification and ICG will not be responsible for any consequence of furnishing of such wrong/false information.

(b) Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment or joining, if any, information provided by the candidate is found false or is not found in conformity with eligibility criteria mentioned in the advertisement.

(c) It is mandatory that the envelope containing the application should be clearly superscribed in BOLD letters with notation "**APPLICATION FOR THE POST OF \_\_\_\_\_**" and also the category for which they applied for viz. UR/EWS/OBC (Non Creamy Layer)/SC/ST. Applications without these notations will be summarily rejected.

(d) Applications with the following deficiencies will be summarily rejected:-

(i) Incomplete applications.

(ii) Applications found over aged on the last day of receipt of applications as per advertisement.

(iii) Overwriting/ cuttings/ corrections/ incorrect information according to enclosures.

(iv) Photographs not affixed.

(v) Photocopies of self attested documents not found enclosed.

(vi) A separate blank envelope with Rs. 50/- postal stamp (pasted on the envelope) addressed to themselves, not enclosed with the application.

(e) Candidates working in Govt departments are to forward their application through proper channel only before the due date or receipt of application alongwith NOC issued by concerned authority.

(f) SC/ST candidates are entitled for 2<sup>nd</sup> class rail/ bus fare by shortest route as per Govt rules and the same will be reimbursed at the venue of written examination on submission of tickets. The above concessions are not admissible to those Scheduled Castes/ Scheduled Tribes candidates who are already in Central/ State Govt service.

(g) Mere appearance/ qualifying in the written examination does not confer any right on the candidate to claim for appointment unless he/she fulfils the eligibility criteria.



(h) Candidates selected for appointment to Group 'B' posts are liable for posting at any unit/ establishment under Coast Guard Organization whereas candidates selected for appointment to a Group 'C' post are liable for posting initially at any unit/establishment under Coast Guard Region (A&N) with all India transfer liability.

(j) Candidates are advised to visit ICG website i.e [www.indiancoastguard.gov.in](http://www.indiancoastguard.gov.in) on a regular basis for important updates regarding the said recruitment.

### **ANNEXURE-I**

### **APPLICATION FOR THE POST OF COAST GUARD**

### **IN INDIAN**

1. Name of the Applicant (in block letters) :
2. Post applied for :
3. Date of Birth (in Christian era) & age :
4. Father's Name :
5. Permanent Address :
6. Correspondence Address (With Pin Code) :
7. Email Id :
8. Phone No. (Mobile and Landline) :
9. (a) Educational Qualifications :

Affix a recent  
Passport Size  
Photograph

Examination Passed	Year of Passing	Division/ % of Marks	Name of Board/ University

- (b) Experience (in relevant field), if any :
10. Gender (Male/Female) :
11. Nationality :
12. Whether Physically Handicapped (Yes/No) :
13. Whether belongs to SC/ST/OBC/Others :
14. Whether Departmental Candidate (Yes/No) :

**Declaration:** I hereby declare that all statements made in the application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect at any point of time, my candidature/ appointment may be cancelled/ terminated without any notice. I also declare that I am a citizen of India by birth/domicile.

Left-hand Thumb impression



Place:

Date:

Signature of the applicant

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (OBC) APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt/Km\* \_\_\_\_\_ son/daughter of \_\_\_\_\_  
\_\_\_\_\_ of village \_\_\_\_\_  
District/Division \_\_\_\_\_ in the  
\_\_\_\_\_ State \_\_\_\_\_  
\_\_\_\_\_ belongs to the \_\_\_\_\_ Community which is recognized as a backward  
class under:

- (i) Resolution No. 12011/68/93-BCC dated the 10<sup>th</sup> September, 1993, published in the Gazette of India Extraordinary – Part I, Section I. No. 186 dated 13<sup>th</sup> September, 1993.
- (ii) Resolution No. 12011/9/94-BCC, dated 19.10.1994 published in Gazette of India extraordinary Part I, Section I, No. 163 dated 20<sup>th</sup> October, 1994.
- (iii) Resolution No. 12011/7/95-BCC dated the 24<sup>th</sup> May 1995 Published in the Gazette of India extraordinary Part-I, Section I, No. 88 dated 25<sup>th</sup> May, 1995.
- (iv) Resolution No. 12011/96/94-BCC dated 9<sup>th</sup> March, 1996.
- (v) Resolution No. 12011/44/96-BCC dated the 6<sup>th</sup> December, 1996, published in the Gazette of India – Extraordinary part I, Section I, No. 210, dated the 11<sup>th</sup> December, 1996
- (vi) Resolution No. 12011/13/97-BCC dated 3<sup>rd</sup> December, 1997.
- (vii) Resolution No. 12011/99/94-BCC dated 11<sup>th</sup> December, 1997.
- (viii) Resolution No. 12011/68/98-BCC dated 27<sup>th</sup> October, 1999.
- (ix) Resolution No. 12011/88/98-BCC dated 6<sup>th</sup> December, 1999, published in the Gazette of India, Extra Ordinary Part-I, Section-I No. 270, 6<sup>th</sup> December, 1999.
- (x) Resolution No. 12011/36/99-BCC dated 4<sup>th</sup> April, 2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No. 71 dated 4<sup>th</sup> April, 2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21.9.2000, published in the Gazette of India, Extra Ordinary Part-I, Section-I, No. 210 dated 21.9.2000.

Shri /Smt/Km \_\_\_\_\_ and/or his family ordinarily  
Reside(s) in the \_\_\_\_\_ District/Division of the  
\_\_\_\_\_ State.

This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India. Department of Personnel and Training O.M. No. 36012/22/93-Estt.(SCT) dated 8.9.1993 and modified vide Govt. of India. DOP&T O.M.No. 36033/3/2004 dated 09.03.2004 and 14.10.2008.

Dated:

District Magistrate or  
Deputy Commissioner etc.

Seal:

**NOTE-I:**

(a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

(b) The authorities competent to issue Caste Certificate are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector/Dy. Commissioner/Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner (not below the rank of 1<sup>st</sup> Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate /Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar.

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

**NOTE-II:** The closing date for receipt of application will be treated as the date of reckoning for OBC status of the candidate and also, for assuring that the candidate does not fall in the creamy layer.

The OBC candidates should furnish the relevant OBC Certificate in the prescribed format prescribed for Central Government jobs issued by the competent authority on or before the Closing Date as stipulated in the Notice.

**THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.**

This is to certify that Shri/Shrimati/Kumari\* .....  
Son/daughter\* of ..... of village/town\*  
..... in District/Division\* ..... of the  
State/Union Territory\* ..... belongs to the ..... caste/tribe\*  
Which is recognised as a Scheduled Caste/Scheduled Tribe\* under:--

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganization) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati\* ..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\* ..... of the State/Union Territory\* ..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... Dated.....

% 3. Shri/Shrimati/Kumari\* ..... and/or\* his/her\* family Ordinarily resides in village/town\* ..... of ..... District/Division\* of the State/Union Territory\* of .....

Signature .....  
\*\*Designation .....

(With Seal of Office)  
State/Union Territory\*

Place: .....  
Date: .....

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

%Delete the paragraph which is not applicable.

NOTE: The term "ordinarily reside (s)" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1<sup>st</sup> Class Stipendiary Magistrate/ Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
-(not below of the rank of 1<sup>st</sup> Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family Normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)