

HIGH COURT OF CHHATTISGARH, BILASPUR

MEMO

No. 12734/
II-14-1/2023

Bilaspur, dated 29 September, 2023

To,

The District & Sessions Judge

- (1) Bastar at Jagdalpur (2) Bilaspur (3) Durg
(4) Raigarh (5) Raipur (6) Rajnandgaon (7) Surguja at Ambikapur
(8) Dakshin Bastar at Dantewara (9) Jashpur at Jashpurnagar
(10) Kawardha (11) Korba (12) Dhamtari (13) Mahasamund
(14) Korla at Baikunthpur (15) Uttar Bastar at Kanker
(16) Janjgir-Champa (17) Baloda-Bazar (18) Balod
(19) Bemetara (20) Surajpur (21) Kondagaon, (22) Mungeli,
(23) Balrampur at Ramanujganj, Chhattisgarh.

Subject: - Request to upload the advertisement of High Court of Chhattisgarh, Bilaspur for recruitment to the post of "Data Entry Operator", in the website of your District Court.

Enclosing herewith a copy of Advertisement for recruitment to the post of "Data Entry Operator", advertised by the High Court of Chhattisgarh, Bilaspur, you are requested to get it be uploaded in the website of your District Court for wide publicity.

Encl.: As above.


(Arvind Kumar Verma)
Registrar General

29.09.2023

**"SHORT ADVERTISEMENT"
HIGH COURT OF CHHATTISGARH, BILASPUR**

**Advertisement No.
06/2023**

**Last date of receipt of application
30.10.2023 at 05:00 P.M.**

Applications are invited for recruitment to the posts of "**Data Entry Operator**" on the establishment of this High Court.

**DATA ENTRY OPERATOR - (Level-6 of Pay Matrix) (25300-80500)
Total No. of posts – 08 Posts**

Category	Number of posts	Qualification
UR	05 (Including 01 for Women)	Working knowledge of Unix/Open Source Software/Windows NT/with the following educational qualifications. (i) Educational qualification: At least second class bachelor degree from a recognized University in Computer Science or related subject; or Second class bachelor degree from any recognized University with PGDCA from any recognized University; or Second class bachelor degree from a recognized University with 'O' level course from DOE. (ii) Desirable Experience: Working knowledge of Operating Systems and Office application suites. (iii) Knowledge of Hindi and English typing (Preference will be given to those candidates who have passed typewriting examination in Hindi and English language from any recognized board)
SC	02	
OBC	01	
Total	08 Posts	

Complete advertisement and proforma of application form are available in the website of <https://highcourt.cg.gov.in/>

Sd/-

Registrar General